

# Lane Closure System

User Manual



ROAD CLOSED TO THRU TRAFFIC

EXIT 310 C EAST 3 MILES



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## OVERVIEW

The Wisconsin Lane Closure System (LCS) is a web-based system for tracking closures and restrictions on Wisconsin Interstate, US, and State highways. The purpose of the LCS is to:

- Provide a standard interface for lane closure operations, closure tracking, and data retrieval for WisDOT regional offices statewide
- Facilitate data sharing with WisDOT applications that require lane closure data such as 511 Traveler Information, the STOC Incident Management System (IMS), Inconvenience Map production, and Oversize/Overweight (OSOW) permitting
- Improve the completeness, reliability, and timeliness of lane closure data on state highways
- Archive LCS data in the WisTransPortal system for future analysis and integration with other WisDOT / TOPS Lab traffic engineering applications and research
- Integrate historical traffic flow data and capacity information to calculate available closure thresholds

LCS was designed as a hierarchical system with users having different roles and privileges. The main goals of Wisconsin LCS are:

- Create, approve, and track lane closures, restrictions, and special events
- Provide accurate and current decision making data (capacity charts)
- Distribute closure reports to subscribed persons and systems (511, etc.)
- Accessibility to current closure information anytime, anywhere.”

### ***Benefits***

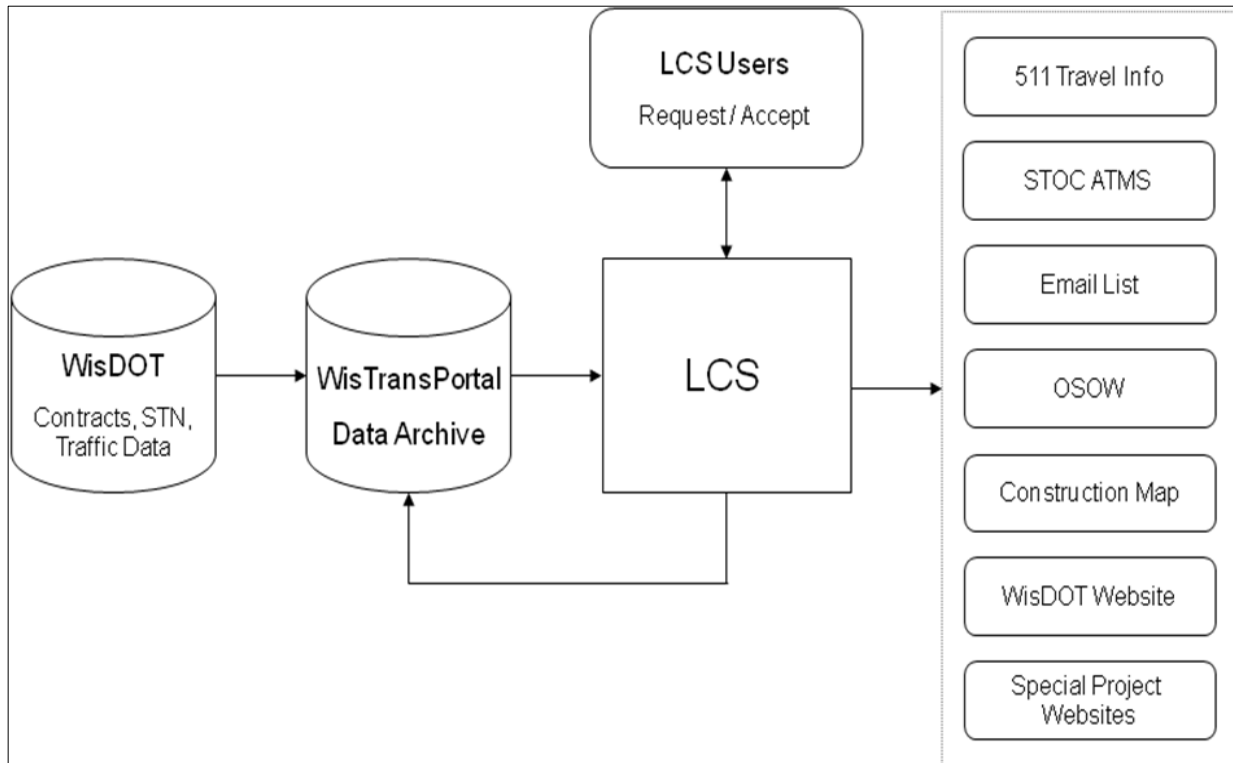
The LCS was developed for the purpose of streamlining and enhancing the ability to track closures on Wisconsin highways. The benefits this system provides include:

- Coordinates activities to reduce back-ups and potential conflicts
  - Multiple activities can utilize the same closure
  - Avoid lane closures during a special event
  - Avoid right lane closure near a left lane closure on the same roadway
- Eliminates duplications and inefficiencies by streamlining information into one system
- Provides link to historical data that can be used to make informed decisions

### ***System Data Sharing***

The LCS shares data with a number of internal and external mediums. Below are a few examples along with a diagram depicting the process.

- Wisconsin 511 system
- WisDOT website
- Statewide Traffic Operations Center (STOC)
- Daily/weekly e-mail reports
- FHWA Real-Time System Management Information Program (Section 1201)
- Third-party (vehicle navigation systems, phone/tablet apps. Websites. Social media, and news reports)



### ***System Use – What Closures Should be Tracked?***

The LCS is the single source of Wisconsin Interstate, US, and State highway lane and ramp closure information. Closure and restriction information should be entered for:

- All let projects or design projects with impacts to an Interstate, US, and/or State highway
- Any planned maintenance or permit/utility restrictions of closures on interstates, US highways, and State highways
- Major special events
- Any unplanned, emergency lane closures

### ***System Users – Who Should Use the System?***

Closure information can be entered into the LCS by any system user. WisDOT staff can enter the information or request that the consultant/contractor/county enter the information. Either way, it is essential that staff have a clear understanding of who is responsible for entering and keeping closure information current.

### ***Advance Notification – When should closures be entered?***

It is important for closures to be entered into the LCS several days prior to the lane closure occurring. Provide the following minimum advance notification to the engineer for incorporation into the Wisconsin Lane Closure System (LCS).



CLOSURE TYPE AND REQUIRED MINIMUM ADVANCE NOTIFICATION	
<b>Closure type with height, weight, or width restrictions (available width, all lanes in one direction &lt;16')</b>	MINIMUM NOTIFICATION
Lane and shoulder closures	7 calendar days
Full roadway closures	7 calendar days
Ramp closures	7 calendar days
Detours	7 calendar days
<b>Closure type without height, weight, or width restrictions (available width, all lanes in one direction ≥16')</b>	
Lane and shoulder closures	3 business days
Ramp closures	3 business days
Modifying all closure types	3 business days

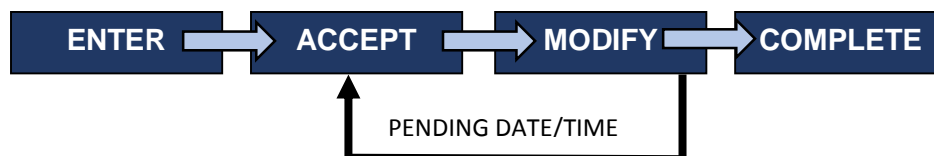
Discuss LCS completion dates at weekly project meetings in order to manage closures nearing their completion date prior to the completion date. Enter changes in the schedule or completion date into LCS after the weekly project update meetings. For unexpected closures or closure extension required due to weather, equipment malfunction, or other emergency situation, contact the regional work zone engineer in the region where the work will occur for additional guidance.

Enter the range of the project duration and utilize overrides when the closure is not in place for long term projects with sporadic restricted nighttime or daytime closures. Enter a note into the *Internal Comment* section explaining that this approach is being utilized, so if a load needs to get through, permitting can double check to determine whether the closure is in place.

If OSOW loads can be accommodated through work zones with lane closures incurred by moving operations, such lane closures can be entered as a lane closure with restrictions and enter a note into the *Internal Comment* section explaining that there is a moving operation causing the lane closure.

### Closure Acceptance Process

Depending on the type of closure and the user entering the closure, the closure will either be automatically accepted or sent through the acceptance process. If a user has acceptance authority, the system allows, but does not require, the user to immediately accept the entered closure information into the system. Once accepted, the information is live and therefore published as an active closure. However, it is intended that closures on Priority Roadways follow the system acceptance process due to potential impact of the closures. Regional Traffic Supervisors will assign the appropriate role and authority to staff. The system acceptance process is depicted below.







## USER TYPES

A user may only enter and act upon a closure of the same type as the user's type. For example, if a user is entered in the system as 'Maintenance', then they can only request Maintenance closures. The user type options in LCS include:

- Maintenance
- Permit
- Construction
- All Types

## USER REGIONS

A user may only enter and act upon a closure that is located within the same region as the user's region. The region options in LCS include:

- SE (Southeast)
- SW (Southwest)
- NE (Northeast)
- NC (North Central)
- NW (Northwest)
- ALL (All Regions)

## USER ROLES

### Supervisor

Supervisors have the ability to assign acceptance authorization to users and perform other administrative functions. The Supervisor role has system administrative privileges.

### Regional Traffic Engineer (RTE)

RTE's act as regional coordinators of closures and are typically responsible for accepting closures for the region on Priority Roadways.

### STOC (Statewide Traffic Operations Center)

The STOC personnel may utilize LCS to enter emergency closure information or to find closure contact information in the event of an incident.

### Project Manager

A project manager is applicable to construction projects and may review and/or approve closure entered by a project leader or inspector.

### Permit Coordinator

A permit coordinator can enter, review, and approve closures that are related to utility or other permits.

### Maintenance Coordinator

A maintenance coordinator may only enter, review, and approve maintenance type closures.





## **Project Leader**

A project leader is applicable to construction projects and can enter, review, and approve (if assigned) closures.

## **Public Information**

The public information role has the ability to access and modify reports and has administrative authority within the e-mail interface.

## **Requestor**

Requestors are likely someone outside of the Department, such as either a contractor or county maintenance personnel who may only enter or view closures.

## **Viewer**

Viewers never have acceptance authority and do not have access to any interface that allows them to act upon a closure, including requesting, other than to view it.

## **ACCEPTANCE AUTHORIZATION**

There are three levels of acceptance authorization within the LCS system. The Supervisor role has the ability to assign Full Acceptance authority. Other roles within the system may assign Limited Acceptance authority. The three acceptance types include:

- No Acceptance Authorization
- Limited Acceptance (Non-Priority Roadways)
- Full Acceptance (Priority Roadways)

## **OTHER ADMIN AUTHORIZATION**

There are two other special administrative authorization allowances provided within the User Admin Interface. The Supervisor has the ability to assign this administrative authorization to other users. These features include:

- Add/Edit/Admin Access to 511 Local
- Admin Access to STN Landmarks



## USER PERMISSION SUMMARY

The table below summarizes the User Type, User Region, and Acceptance Authority which is typically associated with each individual user role. For example, an RTE is generally associated with one specific region, has the ability to enter all types of closures, and has either full or limited acceptance authority. A Viewer will generally be able to view closures statewide (all regions), for all types of closures, but will have no acceptance authority.

User Roles	User Type				User Region		Acceptance Authority		
	Maintenance	Permit	Construction	All Types	One	ALL	Full	Limited	No
Supervisor***	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No
Regional Traffic Engineer (RTE)	No	No	No	Yes	Yes	No	Yes	Yes	No
Statewide Traffic Operations Center (STOC)	No	No	No	Yes	No	Yes	Yes	No	No
Project Manager	No	No	Yes	No	Yes	No	No	Yes	No
Project Leader	No	No	Yes	No	Yes	No	No	Yes	No
Permit Coordinator	No	Yes	No	No	Yes	No	No	Yes	No
Maintenance Coordinator	Yes	No	No	No	Yes	No	No	Yes	No
Requestor	Yes	Yes	Yes	No	Yes	No	No	Yes	No
Viewer	No	No	No	Yes	No	Yes	No	No	Yes
Public Information	No	No	No	Yes	No	Yes	No	No	Yes


\*\*\*Can assign acceptance authority and administrative privileges

## REQUESTING AN ACCOUNT

A WisTransPortal account is needed to access the Wisconsin Lane Closure System (WisLCS). To create an account, begin by going to the home page cited below:

<http://transportal.cee.wisc.edu/closures/>

There are several links to various operations related to the WisLCS. The *Wisconsin Lane Closure System (WisLCS)* link<sup>1</sup> will direct to the live site where you can access the WisLCS. This user manual as well as supplementary materials can be found by selecting link<sup>3</sup>. To access the WisLCS training website select link<sup>4</sup>. To find WisDOT regional contacts and tech support select link<sup>5</sup>. To request an account online select the *New User – WisLCS Account Request Form* link<sup>2</sup>.



**WISCONSIN  
TOPS**



Wisconsin Traffic Operations and Safety Laboratory  
**The WisTransPortal System**

The WisTransPortal system serves the computing and data management needs of the [Wisconsin Traffic Operations and Safety \(TOPS\) Laboratory](#). The project scope includes support for ITS data archiving, real-time traffic information services, transportation operations applications, and transportation research. [Learn more.](#)

Home > Web Applications > Closures
[Login](#) | [Forgot User ID or Password](#) | [Contact](#) | [Help](#)

- Home
- Services
- Products
- Applications
- Documents
- Traffic Video
- Resources

### Wisconsin Lane Closure System

- [Wisconsin Lane Closure System \(WisLCS\)](#) 1  
Enter the Wisconsin Lane Closure System **live** site.
- [New User - WisLCS Account Request Form](#) 2  
Online form to request a Lane Closure System login account.
- [WisLCS User Manual and Documentation](#) 3  
WisLCS Quick Reference, User Manual, and other documentatior..
- [Lane Closure System Training Site](#) 4  
Enter the WisLCS Training site.
- [WisLCS Contact Information](#) 5  
WisDOT regional contacts and technical support.

[About](#) | [Contact](#) | [Help](#) | [TOPS Lab](#)

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Opening the *New User Account Request Form* link brings up the following page. Fill in all of the required information fields, denoted by an asterisk (\*). Then click *Next*<sup>6</sup>.

## Wisconsin Lane Closure System

### New User Account Request Form

For assistance with this page, contact your LCS administrator or email [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu).

**PLEASE NOTE: ACCOUNT APPROVAL MAY TAKE UP TO TWO BUSINESS DAYS**

**Step 1:** To request a WisLCS user account, complete the information below and press **Next**. Fields marked with \* are required. Press **Cancel** to return to the WisLCS home page without completing your request.

\*Desired User ID:  LCS User ID's are case sensitive. See note below.

\*Name:    \*First MI \*Last

\*Email:

\*Organization:

Address1:

Address2:

City:

State:

Zip Code:

\*Primary Phone:   Format: (800) 555-1212

Secondary Phone:

Home Phone:

Fax Number:

Comments:

\*LCS Roles: Region:  User Type:

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Note: LCS User IDs are case sensitive. That is, "BBadger" and "bbadger" are treated as two different Users IDs.



This page provides one last opportunity to check the request form for errors. To complete the account creation, select *Finish*<sup>7</sup> to submit the request form for review. An e-mail response with your log-in details should be sent to you within 1-2 business days.

## Wisconsin Lane Closure System

### New User Account Request Form

For assistance with this page, contact your LCS administrator or email [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu).

**Step 2:** Confirm the information below and press **Finish** to complete the request. Press **Back** to correct any information from the previous page. Press **Cancel** to return to the WisLCS home page without completing your request.

*Desired User ID:	WisDotDoe
*Name:	John Doe
*Email:	JohnDoe@example.com
*Organization:	Wisconsin DOT
Address1:	
Address2:	
City:	
State:	WI
Zip Code:	
*Primary Phone:	(800) 555-1212 Business
Secondary Phone:	
Home Phone:	
Fax Number:	
Comments:	
*LCS Role:	SW / CONSTRUCTION

7

If you already have an account, contact the regional contact person for steps to prepare your account for LCS use.



## LOGGING IN

To enter the WisLCS (<https://transportal.cee.wisc.edu/closures/>) first log in to the WisTransPortal system. The screen below will appear automatically for users that are not already logged in. Fill in the required fields and select *Login*<sup>8</sup>.

### WisTransPortal Login Form

Please enter your User ID and Password information.

Welcome to the WisTransPortal. This system is maintained by the [Traffic Operations and Safety Laboratory](#) at the University of Wisconsin-Madison. Unauthorized access is strictly prohibited.

**User ID:**

**Password:**

<sup>8</sup>

[Forgot User ID or Password?](#) <sup>9</sup>

*User IDs and passwords are case sensitive. This site requires cookies. For help with your account send mail to [transportal@topslab.wisc.edu](mailto:transportal@topslab.wisc.edu) or click on the links below for further information.*

[WisTransPortal Home](#) | [Account Information](#) | [Contact Information](#)



## FORGOT USER ID/PASSWORD

To request misplaced or forgotten account credentials, select *Forgot User ID or Password?*<sup>9</sup>. The link will lead you to the following page. Fill in the required fields related to the desired information and select either *Get User ID*<sup>10</sup> or *Reset Password*<sup>11</sup>. The desired information will be sent to the e-mail entered in the corresponding field.

### WisTransPortal - Account Help

WisTransPortal email support: [transportal@topslab.wisc.edu](mailto:transportal@topslab.wisc.edu).

#### Forgot User ID

Enter the Email Address associated with your WisTransPortal account to have your User ID sent to you by email.

Email Address:

**10**

#### Forgot Password

Enter the User ID and Email Address associated with your WisTransPortal account to receive instructions by email to reset your password.

Email Address:

User ID:


**11**

[WisTransPortal Home](#) | [Account Information](#) | [Contact Information](#)



## MANAGING YOUR WisTransPortal ACCOUNT

Once inside the WisTransPortal System, the *Manage Account* link<sup>12</sup> will bring up the general WisTransPortal account management page to add/alter profile information and/or change the account's password.





**Wisconsin Traffic Operations and Safety Laboratory**  
**The WisTransPortal System**

The WisTransPortal system serves the computing and data management needs of the [Wisconsin Traffic Operations and Safety \(TOPS\) Laboratory](#). The project scope includes support for ITS data archiving, real-time traffic information services, transportation operations applications, and transportation research. [Learn more.](#)

Home > Web Applications > Closures Welcome, LKE5207 | [Manage Account](#) | [Logout](#) | [Contact](#) | [Help](#)

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**[Wisconsin Lane Closure System \(WisLCS\)](#)**  
Enter the Wisconsin Lane Closure System **live** site.

**[New User - WisLCS Account Request Form](#)**  
Online form to request a Lane Closure System login account.

**[WisLCS User Manual and Documentation](#)**  
WisLCS Quick Reference, User Manual, and other documentation.

**[Lane Closure System Training Site](#)**  
Enter the WisLCS Training site.

**[WisLCS Contact Information](#)**  
WisDOT regional contacts and technical support.

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Selecting the Manage Account link brings up the *WisTransPortal Account Management* page. To add/alter the information displayed, select the *Edit Profile* link<sup>13</sup>. To change the password associated with this account select the *Change Password* link<sup>14</sup>. Selecting the *Exit Account Management* link<sup>15</sup> will redirect the page to the WisTransPortal home page.

## WisTransPortal Account Management

[Exit Account Management](#) | [Logoff WisTransPortal](#)

This page is for use by WisTransPortal account holders. Unauthorized access is strictly prohibited.

For assistance mail [transportal@topslab.wisc.edu](mailto:transportal@topslab.wisc.edu) or see the WisTransPortal [Contact Information](#) page.

WisTransPortal User Account Profile	
User ID:	LKE5207
Name:	Genevieve Stollenwerk
Email:	genevieve.stollenwerk@lakesideengineers.com
Title:	
Organization:	Lakeside Engineers
Phone:	262-789-8200
Created:	11/21/2014
Modified:	11/21/2014
<a href="#">Edit Profile</a>   <a href="#">Change Password</a>   <a href="#">Exit Account Management</a>	

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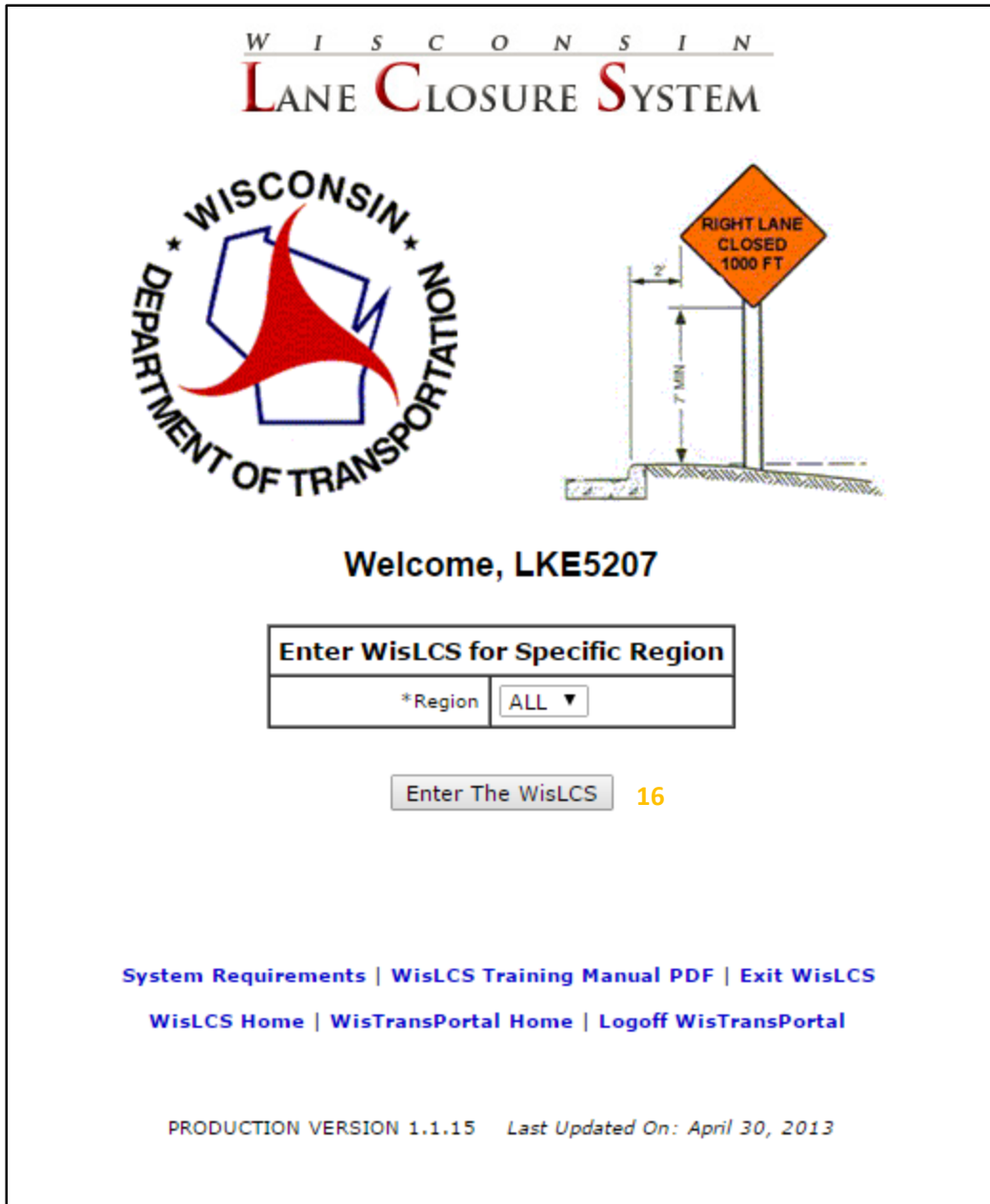
14

15



## HOME SCREEN

Before reaching the home screen, there is an intermediate page that requests you select a region for which you would like to enter the LCS system. Once the required field is filled in, select *Enter The WisLCS*<sup>16</sup>.



The screenshot shows the home screen of the Wisconsin Lane Closure System (WisLCS). At the top, the text "W I S C O N S I N" is displayed in a spaced-out font, followed by "LANE CLOSURE SYSTEM" in a larger, bold font. Below this, there are two logos: the Wisconsin Department of Transportation logo on the left and a technical diagram of a signpost on the right. The signpost diagram shows a diamond-shaped sign with the text "RIGHT LANE CLOSED 1000 FT" and dimensions: a 2-foot offset from the post to the sign and a 7-foot minimum height for the sign. Below the logos, the text "Welcome, LKE5207" is displayed. Underneath, there is a form titled "Enter WisLCS for Specific Region" with a dropdown menu labeled "\*Region" and "ALL" selected. Below the form is a button labeled "Enter The WisLCS" with a yellow "16" next to it. At the bottom of the screen, there are links for "System Requirements", "WisLCS Training Manual PDF", "Exit WisLCS", "WisLCS Home", "WisTransPortal Home", and "Logoff WisTransPortal". The footer text reads "PRODUCTION VERSION 1.1.15 Last Updated On: April 30, 2013".

Each user will have a different home screen based on the user role (e.g. requestor, RTE, supervisor, etc.). The functions within the Menu bar<sup>17</sup> tabs and *Home Page Sections*<sup>18</sup> are two examples of items that may change from user to user. You can view the settings you entered the site as and your *actual credentials*<sup>22</sup> at the bottom of the screen.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

17 [Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

## Home

Welcome **Genevieve**

**2012 WisLCS Updates**

**Regional Messages** (click message heading to show/hide message body)

- No Regional Messages To Display

**Statewide Messages** (click message heading to show/hide message body)

- No Statewide Messages To Display

CLOSURE STATUS COLOR KEY:  
RED - Closure yet to be accepted and past start date  
ORANGE - Closure yet to be accepted and within 2 weeks of start date  
BLACK - Closure has been accepted or is within normal parameters

18 [Home Page Sections Overview](#) ? | [Refresh Page](#)

19 [Priority Roadway Closures That Need Action](#) ?

[Click To Get Results For This Section](#)

20 [My Closures](#) ?

[Click To Get Results For This Section](#)

21 [Near Region Boundary Closures](#) ?

[Click To Get Results For This Section](#)

LKE5207 Entered the WisLCS as **STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)**  
22 actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013  
 Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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The *Home Page Sections Overview*<sup>18</sup> is where you can get an overview of the three main home page sections. By selecting the *Priority Roadway Closures That Need Action* link<sup>19</sup>, the *My Closures* link<sup>20</sup>, or the *Near Region Boundary Closures* link<sup>21</sup>, you will be shown the number of closure results for each section. A description of these three sections is below.

- Priority Roadway Closures That Need Action
  - PR closures needing initial acceptance, pending date/time acceptance, and completion viewable for Supervisor, STOC, and RTE roles only
- My Closures
  - Any closure where the user is part of the closure history (e.g. entered, accepted, modified, etc...)
- Near Region Boundary Closures
  - Closures where the region is checked in the General Section and viewable by Supervisor, STOC, and RTE roles within those affected regions



# Getting Started

By opening these links, you will be led to a *Show Results* link<sup>23</sup> that will direct you to the appropriate closure results.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

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[Reports](#)
[511 Local](#)
[Calendar](#)
[Email](#)
[Preferences](#)
[Admin](#)

## Home

Welcome **Genevieve**

**2012 WisLCS Updates**

**Regional Messages** (click message heading to show/hide message body)

- No Regional Messages To Display

**Statewide Messages** (click message heading to show/hide message body)

- No Statewide Messages To Display

CLOSURE STATUS COLOR KEY:

RED - Closure yet to be accepted and past start date

ORANGE - Closure yet to be accepted and within 2 weeks of start date

BLACK - Closure has been accepted or is within normal parameters

**Home Page Sections Overview**  | [Refresh Page](#)

**Priority Roadway Closures That Need Action**

**249** closure results for this section | [Show Results](#) **23**

**My Closures**

**0** closure results for this section | [Show Results](#)

- No 'My Closures' Section Closures To Display

**Near Region Boundary Closures**

**38** closure results for this section | [Show Results](#)

---

LKE5207 Entered the WisLCS as **STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)**  
actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013

Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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# Getting Started

Once the results are displayed, you can view further details of the closure by selecting the *Expand* link<sup>24</sup>. The *Open In Modify Tab* link<sup>25</sup> will direct you to the *Modify* tab explained later in the *Modify* section.

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Priority Roadway Closures That Need Action <span style="float:right">?</span>				
249 closure results for this section   <a href="#">Hide Results</a>				
09/03/2014 02:06 PM - ADD SCHEDULE OVERRIDE by dotc4h				
<a href="#">Expand</a>   <a href="#">Open In Modify Tab</a> 25			(61013) CONSTRUCTION   <b>ACCEPTED</b>	
DUNN: (0449-02-22) MAINTENANCE SHOULDERING   STH 13, STH 112 TO BUTTERWORTH RD   STH 13   ASHLAND				
ID	HWY	FACILITY	DESCRIPTION	DURATION
1	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Mon 07:00 PM - Tue 09:00 AM
2	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Tue 07:00 PM - Wed 09:00 AM
3	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Wed 08:00 PM - Thu 07:00 AM
4	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Thu 08:00 PM - Fri 06:00 AM
SCHEDULE OVERRIDE DURATION		APPLIES TO		COMMENT
10/16/2014 08:00 PM - 10/17/2014 06:00 AM		FACILITY (4)		
5	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Fri 10:00 PM - Sat 02:00 PM
SCHEDULE OVERRIDE DURATION		APPLIES TO		COMMENT
10/17/2014 10:00 PM - 10/18/2014 02:00 PM		FACILITY (5)		
6	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Sat 04:00 PM - Sun 09:00 AM
SCHEDULE OVERRIDE DURATION		APPLIES TO		COMMENT
10/18/2014 04:00 PM - 10/19/2014 09:00 AM		FACILITY (6)		
7	I-94 EB	MAINLINE	Single Lane Closed from ST. CROIX - DUNN CO LINE to K (B-17-0023 BEGIN)	Weekly: 09/08/2014 - 10/31/2014 , Sun 10:00 PM - Mon 07:00 AM
Modified Date	Modified By	Status	Applies To	Comment
09/03/2014 02:06 PM	dotc4h	ACCEPTED	FACILITY (6)	ADD SCHEDULE OVERRIDE
09/03/2014 02:04 PM	dotc4h	ACCEPTED	FACILITY (5)	ADD SCHEDULE OVERRIDE
09/03/2014 02:02 PM	dotc4h	ACCEPTED	FACILITY (4)	ADD SCHEDULE OVERRIDE
09/03/2014 01:23 PM	dotc4h	ACCEPTED	FACILITY (3)	DELETE SCHEDULE OVERRIDE
09/03/2014 01:22 PM	dotc4h	ACCEPTED	FACILITY (3)	ADD SCHEDULE OVERRIDE
09/03/2014 01:20 PM	dotc4h	ACCEPTED	ALL FACILITIES	STATUS CHANGE
09/03/2014 01:19 PM	dotc4h	ENTERED	ALL FACILITIES	INITIAL INSERT INTO DATABASE



# Getting Started

Once expanded, the closure can be collapsed again via link<sup>26</sup> for a more condensed view.

26

Priority Roadway Closures That Need Action <span style="float:right">?</span>			
<b>249 closure results for this section   <a href="#">Hide Results</a></b> [09/03/2014 02:06 PM - ADD SCHEDULE OVERRIDE by dotc4h]			
<a href="#">Collapse</a>   <a href="#">Open In Modify Tab</a>		(61013) CONSTRUCTION   <b>ACCEPTED</b>	
<b>(61013) CONSTRUCTION</b>			
*Project ID <b>0449-02-22</b>	*Begin County <b>DUNN</b>	*Primary Contact: <b>Chad Hines (dotc4h/NW)</b>	*Phone: <b>715-836-7276</b>
*General Description <b>MAINTENANCE SHOULDERING   STH 13, STH 112 TO BUTTERWORTH RD   STH 13   ASHLAND</b>	*End County <b>DUNN</b>	*Prime Contractor: <b>Monarch</b>	*Phone: <b>715-888-8888</b>
Local Program <b>no</b>	*Hwy <b>I-94 EB</b>	* Emergency Traffic Control Contractor Name: <b>Mega Rentals</b>	* Phone: <b>715-839-4040</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment <b>no - Treat this Closure as a Non-Priority Roadway</b>		May Affect Adjacent Region SW SE NE NC NW <b>no no no no no</b>	
<b>Facility (1) MAINLINE</b>			
*Closure/Restriction <b>RESTRICTION</b>	*Duration: <b>Weekly</b> <b>09/08/2014 - 10/31/2014, Mon 07:00 PM - Tue 09:00 AM</b>		
*Lane Detail <b>Single Lane Closed</b>			
*Begin Location (or ramp/bridge specific) (Landmark Description   Hwy List   County) Direction From Distance From (miles) <b>ST. CROIX - DUNN CO LINE   I-94 EB   DUNN</b>			
*End Location (or same as Begin Location) (Landmark Description   Hwy List   County) Direction From Distance From (miles) <b>K (B-17-0023 BEGIN)   I-94 EB   DUNN</b>			
Available Roadway Width: <b>16 ft 1 in</b>	Minimum Vertical Clearance: ft in	Maximum Vehicle Weight: lbs	Reduced Regulatory Speed From Speed (mph)
Location of Width Restriction:	Location of Vertical Clearance Restriction:	Location of Weight Restriction:	To Speed (mph)
Restriction's Structure ID:	Restriction's Structure ID:	Restriction's Structure ID:	Location of Reduced Regulatory Speed
	Temporary Signalization <b>no</b>		
Omit From WZ Map <b>no</b>	Signed Detour Available <b>no</b>	Detour Route Info	Facility External Comment



## REQUEST INTERFACE

The Request Interface is used initially to enter a closure into the system. A closure can be one of five types:

- Maintenance – A closure required by WisDOT or County maintenance personnel
- Permit – A closure requiring a permit such as utility or development related work
- Construction – Closures associated with a Let project
- Special Event – A closure related to a planned event such as a parade
- Emergency – Any closures related to an unplanned occurrence such as flooding

If the user is authorized to enter more than one of these types of closures, the user will be prompted from a dropdown list<sup>1</sup> to select the type of closure they wish to enter. If a user is matched to construction, maintenance, or permit, however, the user will be brought right into the general section of the closure request.

Each closure consists of two parts: the General Section and a Facility Section. The General Section includes attributes that pertain to the entire closure and once entered into the database cannot be changed (with limited exception). The Facilities Section is a way to group closure-specific attributes within the same closure. Facilities come in three types: Mainline, Ramp, and System Interchanges.



The screenshot shows the 'Request' interface of the Lane Closure System Training Version. At the top, there is a navigation bar with links for Home, Request, Accept, Modify, Search, Reports, 511 Local, Calendar, Email, Preferences, and Admin. The main heading is 'Request'. Below this, there is a 'Closure Type:' dropdown menu with 'CONSTRUCTION' selected. A 'Continue' button is located below the dropdown. A status message indicates that user 'LKE5207' entered the system with 'STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)' credentials. At the bottom, there is a footer with the date 'Last Updated On: April 30, 2013', contact information 'Please send comments to wislcs@topslab.wisc.edu', and logos for 'TOPS' and the Wisconsin Department of Transportation. A small number '1' is positioned to the left of the dropdown menu.

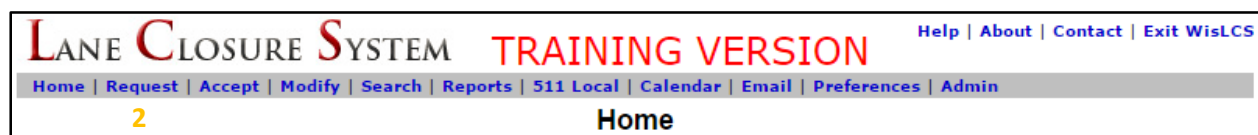
## REQUESTING A CLOSURE

The user's role and type will determine if they can request a closure or what type of closure they can enter. A user with a Viewer role will not be able to enter a closure into the system and likewise a user with a Project Leader type will only be able to enter a construction closure. There are a few exceptions to this rule, such as Supervisor, RTE and STOC role types, which can enter more than one closure type. Most users will be limited by their role.

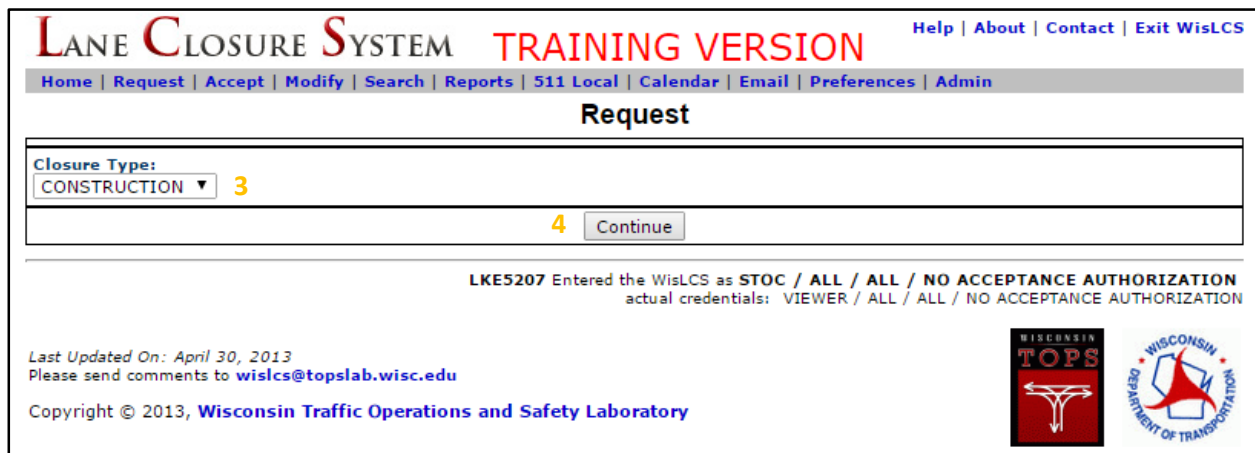
All closures have a slight variation to the General Section of the closure, but every closure will share the same facility section. For instance, for a construction closure, the user will have to select a Project I.D. from a drop down list. A maintenance closure will only need the general description of the work entered, and a permit will need the permit number entered. The emergency and special event closures are entered in the same fashion as the previous three.

Emergency closures will not need to go through the acceptance phase. Once entered, the emergency closure automatically becomes a live closure. These closures are the result of an unexpected incident, such as bridge hit or flooding, that results in the roadway being closed for an extended period of time. Any planned closure will fall somewhere in the other closure types.

Requesting a closure takes place in the Request Interface. From the menu bar, select the *Request* link<sup>2</sup> to reach the Request Interface.



Once at the Request Interface, select from the Closure Type drop down bar link<sup>3</sup>. Based on the user's role and type, select the closure type and select *Continue*<sup>4</sup>.





LANE CLOSURE SYSTEM TRAINING VERSION Help | About | Contact | Exit WisLCS  
Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin  
Request

Closure Type:  
CONSTRUCTION ▼ 3

4 Continue

LKE5207 Entered the WisLCS as STOC / ALL / ALL / NO ACCEPTANCE AUTHORIZATION  
actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

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## CONSTRUCTION

For selecting a Construction Request, the following page is displayed.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Closure Request

CONSTRUCTION REQUEST - Asterisk(\*) indicates *required* field.

<b>*Award Yr</b> 2014 ▾	<b>*Project ID</b> 0449-01-01 ▾	<b>*Begin County</b> ADAMS ▾	<b>? *Primary Contact:</b> <input type="text"/> > <input type="text"/>
<b>*General Description</b> MAINTENANCE ASPHALT ROUT AND SEAL   STH 13 GILLETTE DR TO CTH E   STH 13   ADAMS		<b>*End County</b> ADAMS ▾	<b>*Prime Contractor:</b> <input type="text"/>
<b>Local Program</b> <input type="checkbox"/>		<b>*Hwy</b> WIS 13 SB ▾	<b>* Emergency Traffic Control Contractor Name:</b> <input type="text"/>
<b>Internal Comment</b> <input style="width: 100%;" type="text"/>		<b>May Affect Adjacent Region</b> ? SW SE NE NC NW <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <small>(do not check origin region)</small>	

Use Same Date/Time
 Accept Closure

---

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 actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

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Fill in the required fields denoted by an asterisk (\*). When the user selects the *Award Year* and *Project ID*, the location will auto-populate with the project information. The user will have to select the appropriate highway from the *Hwy* field, which is always entered by direction. When selecting the *Primary Contact*, the contacts phone number will auto-populate. Once the user has filled in the required fields, select *Submit*. NOTE: The County and Highway fields are not editable after the initial closure request is created.

## MAINTENANCE

For selecting a *Maintenance Request*, the following page is displayed.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Closure Request

MAINTENANCE REQUEST - Asterisk(\*) indicates *required* field.

<p><b>*General Description</b></p> <div style="border: 1px solid #ccc; height: 60px; width: 95%;"></div>	<p><b>*Begin County</b></p> <p>ADAMS ▼</p> <p><b>*End County</b></p> <p>ADAMS ▼</p> <p><b>*Hwy</b></p> <p>WIS 13 SB ▼</p>	<p><b>? *Primary Contact:</b></p> <p>▼ &gt; <input type="text"/></p> <p><b>Secondary Contact:</b></p> <p>▼ &gt; <input type="text"/></p> <p><b>Emergency Traffic Control Contractor Name:</b></p> <p><input type="text"/></p> <p><b>Law Enforcement Name:</b></p> <p><input type="text"/></p> <p><b>Other Contact Name:</b></p> <p><input type="text"/></p>	<p><b>*Phone:</b></p> <p><input type="text"/></p> <p><b>Phone:</b></p> <p><input type="text"/></p> <p><b>Phone:</b></p> <p><input type="text"/></p> <p><b>Phone:</b></p> <p><input type="text"/></p>
--	---	---	--

**Internal Comment**

**May Affect Adjacent Region** ?

SW     SE     NE     NC     NW

(do not check origin region)

Use Same Date/Time     Accept Closure

---



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Fill in the required fields denoted by an asterisk (\*). Here, the user will have to enter a description of the type of work to be completed (i.e., “guardrail” or “pothole” repair). When selecting the primary and secondary contacts, the contacts phone numbers will auto-populate. For maintenance closures, the primary contact list will be comprised of all the maintenance coordinators in the user’s region and the secondary contacts are the maintenance coordinators and Regional Traffic Engineers (RTE) in that region. Once the user has filled in the required fields, select *Submit*.

## PERMIT

For selecting a *Permit Request*, the following page is displayed.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Closure Request

PERMIT REQUEST - Asterisk(\*) indicates *required* field.

<p><b>*Permit Nbr</b></p> <input style="width: 90%;" type="text"/>	<p><b>*Begin County</b></p> <input style="width: 90%;" type="text" value="ADAMS"/>	<p><b>? *Primary Contact:</b></p> <input style="width: 90%;" type="text"/> >	<p><b>*Phone:</b></p> <input style="width: 90%;" type="text"/>
<p><b>*General Description</b></p> <input style="width: 90%; height: 40px;" type="text"/>	<p><b>*End County</b></p> <input style="width: 90%;" type="text" value="ADAMS"/>	<p><b>*Prime Contractor:</b></p> <input style="width: 90%;" type="text"/>	<p><b>*Phone:</b></p> <input style="width: 90%;" type="text"/>
	<p><b>*Hwy</b></p> <input style="width: 90%;" type="text" value="WIS 13 SB"/>	<p><b>* Emergency Traffic Control Contractor Name:</b></p> <input style="width: 90%;" type="text"/>	<p><b>* Phone:</b></p> <input style="width: 90%;" type="text"/>
		<p><b>Law Enforcement Name:</b></p> <input style="width: 90%;" type="text"/>	<p><b>Phone:</b></p> <input style="width: 90%;" type="text"/>
		<p><b>Other Contact Name:</b></p> <input style="width: 90%;" type="text"/>	<p><b>Phone:</b></p> <input style="width: 90%;" type="text"/>

**Internal Comment** **May Affect Adjacent Region**

SW 
SE 
NE 
NC 
NW

(do not check origin region)

Use Same Date/Time
 Accept Closure

---

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Fill in the required fields in the above denoted by an asterisk (\*). Here the user will have to enter a permit number and description of the type of work to be completed (i.e., “installing power lines” or “overlay work”). As with the construction request, the phone number for the primary contact will auto-populate. For permit closures, the primary contact list consists of all the permit coordinators in the users region. Once the user has filled in the required fields, select *Submit*.

## SPECIAL EVENT

For selecting a *Special Event Request*, the following page is displayed.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Closure Request

SPECIAL EVENT REQUEST - Asterisk(\*) indicates *required* field.

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">*General Description</div> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>	<div style="margin-bottom: 5px;">*Begin County ADAMS ▼</div> <div style="margin-bottom: 5px;">*End County ADAMS ▼</div> <div style="margin-bottom: 5px;">*Hwy WIS 13 SB ▼</div>	<div style="margin-bottom: 5px;">? Primary Contact: <input style="width: 100%;" type="text"/></div> <div style="margin-bottom: 5px;">Emergency Traffic Control Contractor Name: <input style="width: 100%;" type="text"/></div> <div style="margin-bottom: 5px;">Law Enforcement Name: <input style="width: 100%;" type="text"/></div> <div style="margin-bottom: 5px;">Other Contact Name: <input style="width: 100%;" type="text"/></div>
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">Internal Comment</div> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>		<div style="margin-bottom: 5px;">May Affect Adjacent Region ?</div> <div style="display: flex; justify-content: space-around; font-size: 10px;"> <span>SW</span> <span>SE</span> <span>NE</span> <span>NC</span> <span>NW</span> </div> <div style="display: flex; justify-content: space-around; margin-bottom: 5px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div style="font-size: 10px;">(do not check origin region)</div>

Add Facility
 Use Same Date/Time
 Accept Closure
Submit
Reset

---

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Fill in the required fields above denoted by an asterisk (\*). Here the user will enter a description of the type of work to be completed (i.e. “Thanksgiving Day parade” or “street festival”). Here, the primary contact is a text entry and not a dropdown bar and there is no secondary contact. Once the user has filled in the required fields, select *Submit*.



## EMERGENCY

For selecting an *Emergency Request*, the following page is displayed.

LANE CLOSURE SYSTEM

TRAINING VERSION

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

Closure Request

EMERGENCY REQUEST - Asterisk(\*) indicates *required* field.

<div style="font-size: 12px; font-weight: bold; color: #000080;">*General Description</div> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>	<div style="font-size: 12px; font-weight: bold; color: #000080;">*Begin County</div> <div style="border: 1px solid #ccc; padding: 2px;">ADAMS ▾</div> <div style="font-size: 12px; font-weight: bold; color: #000080;">*End County</div> <div style="border: 1px solid #ccc; padding: 2px;">ADAMS ▾</div> <div style="font-size: 12px; font-weight: bold; color: #000080;">*Hwy</div> <div style="border: 1px solid #ccc; padding: 2px;">WIS 13 SB ▾</div>	<div style="font-size: 12px; font-weight: bold; color: #000080;">? Primary Contact:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Phone:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Emergency Traffic Control Contractor Name:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Phone:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Law Enforcement Name:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Phone:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Other Contact Name:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div> <div style="font-size: 12px; font-weight: bold; color: #000080;">Phone:</div> <div style="border: 1px solid #ccc; padding: 2px; width: 100%;"></div>
--	--	---

Internal Comment

May Affect Adjacent Region ?

SWSENENCNW

(do not check origin region)

Use Same Date/Time

---

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 actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

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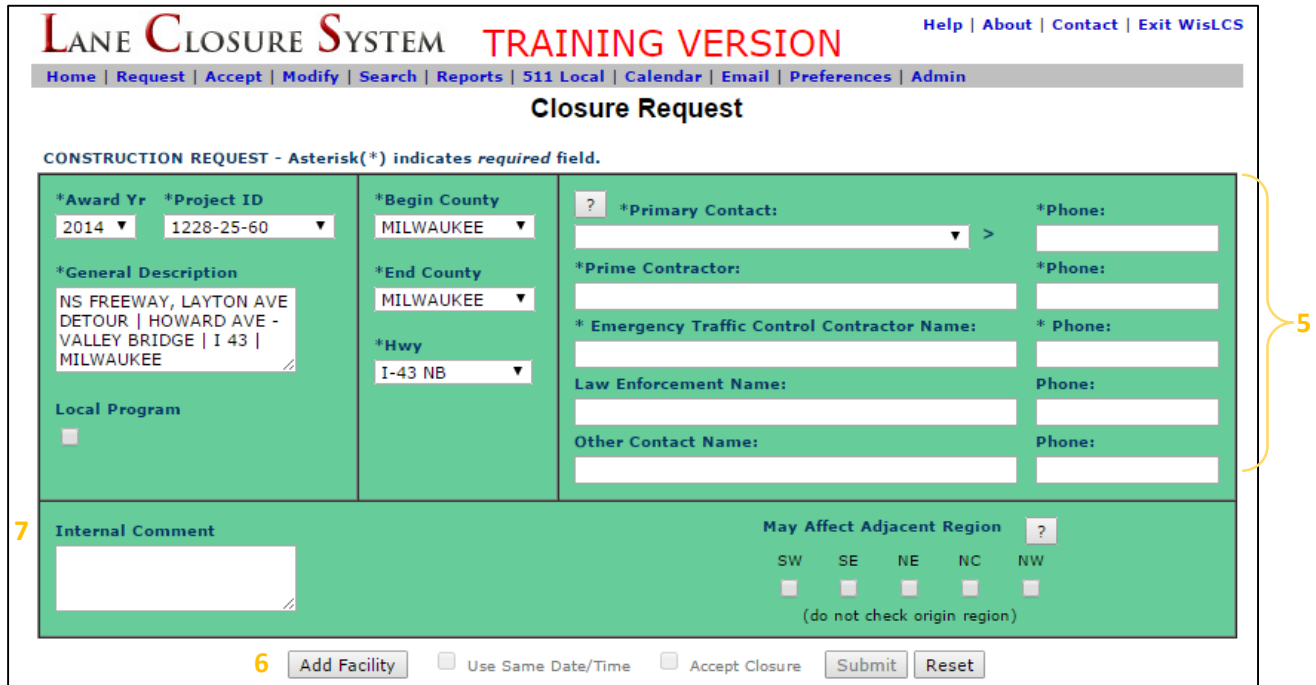
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Fill in the required fields above denoted by an asterisk (\*). Here the user will have to enter a description of the type of work to be completed (i.e. "bridge hit" or "flooding"). As mentioned earlier, emergency closures will not need to go through the acceptance phase. Once entered, the emergency closure automatically becomes a live closure. Once the user has filled in the required fields, select *Submit*.



## CLOSURE ACCEPTANCE OVERVIEW

Each of the five closure types has different *General Section*<sup>5</sup>, but all of them share the same *Facilities Section*<sup>6</sup>.



The *General Section* is where the user will enter the attributes that pertain to the entire closure. This section differs from each closure type. All required fields are denoted by an asterisk (\*) throughout the LCS, giving the user clear direction as to what information to input into the system.

The *Internal Comments* text box<sup>7</sup> is where closure information not intended for public view can be entered. Only users of the system will see this information.

A user can select an adjacent region when a closure is close to a regional boundary line. When done, the users in the adjacent region will be able to see this closure and can plan accordingly in order to avoid any potential conflict. The system will not allow a user to select the region in which they reside, unless the user's role is such that it allows the user to access more than one region.

Once all required fields in the *General Section* are filled, selecting the *Add Facility* section<sup>6</sup> leads to the following page. The user cannot advance to *Add Facility* without first correctly filling out the *General Section*.



Now is the time to check to make sure all the data was filled in properly. If not, the *General Closure Information* bar<sup>8</sup> allows the user to select the *Edit* or *Delete* links to the information previously entered.

8 **CONSTRUCTION REQUEST - Asterisk(\*) indicates required field.**

**General Closure Information: [Edit](#) | [Delete](#) | [Capacity](#) | [Calendar](#) | [Static Priority Roadways](#)**

CONSTRUCTION			
*Project ID <b>1228-25-70</b>	*Begin County <b>MILWAUKEE</b>	*Primary Contact: <b>Genevieve Stollenwerk (LKE5207/ALL)</b>	*Phone: <b>(262) 789-8200</b>
*General Description <b>I 43 NORTH SOUTH   HOWARD AVE - THE VALLEY BRIDGE   I 43/I 94   MILWAUKEE</b>	*End County <b>MILWAUKEE</b>	*Prime Contractor: <b>ABC Prime Contractor</b>	*Phone: <b>(111) 111-1111</b>
Local Program <b>no</b>	*Hwy <b>I-43 NB</b>	* Emergency Traffic Control Contractor Name: <b>ABC Traffic Control</b>	* Phone: <b>(111) 111-1111</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment		May Affect Adjacent Region SW SE NE NC NW <b>no no no no no</b>	

The user can also check the *Calendar* and *Static Priority Roadways* links to make sure that the closure will be feasible at the time requested. The *Capacity* link is currently not available but was created for a potential future enhancement.



## FACILITIES AND DURATION OVERVIEW

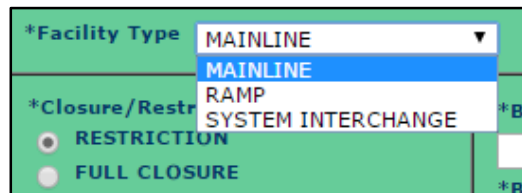
The Facility Section will look the same regardless of the type<sup>9</sup> of closure selected. This section is a way to group closure-specific attributes within the same closure.

9

*Facility Type <input type="text" value="MAINLINE"/>		*Duration <input type="text" value="Daily/Nightly"/>		<input type="button" value="Remove Facility"/>	
*Closure/Restriction <input checked="" type="radio"/> RESTRICTION <input type="radio"/> FULL CLOSURE		*Begin Date <input type="text"/>		*End Date <input type="text"/>	
*Lane Detail <input type="text"/>		*Begin Time (per Day Of Week) Hour: <input type="text" value="Select Time"/> Minute: <input type="text" value="00"/>		*End Time (per Day Of Week) Hour: <input type="text" value="Select Time"/> Minute: <input type="text" value="00"/>	
		Override Begin Date Hour: <input type="text" value="12 AM"/> Minute: <input type="text" value="00"/>		Schedule Override Comment <input type="text"/>	
		Override End Date Hour: <input type="text" value="12 AM"/> Minute: <input type="text" value="00"/>		<input type="button" value="Attach"/> <input type="button" value="Clear"/> <input type="button" value="?"/>	
*Begin Location (or ramp/bridge specific) (Landmark Description   Hwy List   County)			Direction From	Distance From (miles)	
<input type="text" value="Select Landmark"/>			<input type="text"/>	<input type="text"/>	
*End Location (or same as Begin Location) (Landmark Description   Hwy List   County)			Direction From	Distance From (miles)	
<input type="text" value="Select Landmark"/>			<input type="text"/>	<input type="text"/>	
Width Restriction <input type="button" value="?"/> Available Roadway Width: <input type="text"/> ft <input type="text"/> in Additional Information: <input type="text"/>		Height Restriction <input type="button" value="?"/> Minimum Vertical Clearance: <input type="text"/> ft <input type="text"/> in Additional Information: <input type="text"/>		Weight Restriction <input type="button" value="?"/> Maximum Vehicle Weight: <input type="text"/> lbs Additional Information: <input type="text"/>	Reduced Regulatory Speed <input type="text"/> From Speed (mph) <input type="text"/> To Speed (mph) Additional Information: <input type="text"/>
Restriction's Structure ID: <input type="text"/>		Restriction's Structure ID: <input type="text"/>		Restriction's Structure ID: <input type="text"/>	
		Temporary Signalization <input type="checkbox"/>			
Signed Detour Available <input type="checkbox"/>	Detour Route Info <input type="text"/>		Facility External Comment <input type="text"/>		
<input type="button" value="Add Another Facility"/>		<input checked="" type="checkbox"/> Use Same Date/Time	<input type="checkbox"/> Accept Closure	<input type="button" value="Submit"/>	<input type="button" value="Reset"/>

There are three types of Facilities to choose from:

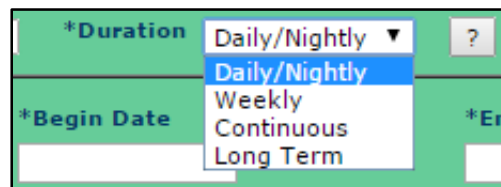
<b>Mainline</b>	Lane(s) of a highway
<b>Ramp</b>	Service interchange entrance or exit ramp
<b>System Interchange</b>	A ramp from one freeway leading to another freeway



A screenshot of a web form for selecting a facility type. The form has a green header and background. It contains two main sections. The first section is labeled '\*Facility Type' and has a dropdown menu currently showing 'MAINLINE'. Below this, there are radio buttons for 'RESTRICTION' and 'FULL CLOSURE'. The second section is labeled '\*Closure/Restr' and has a dropdown menu showing 'RAMP' and 'SYSTEM INTERCHANGE'. There are also some asterisked labels like '\*B' on the right side.

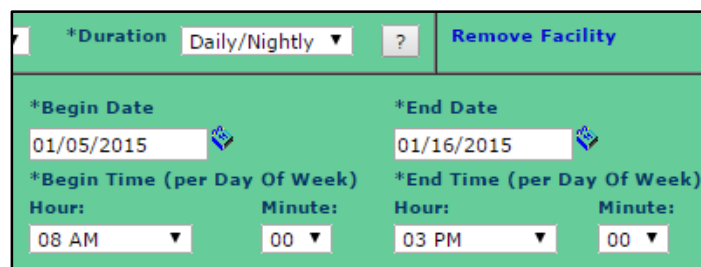
There are four types of Duration to choose from:

<b>Daily/Nightly</b>	The time of operation occurs on a daily or nightly basis as specified by the starting and ending times per each day within the start and end range
<b>Weekly</b>	The time of operation occurs on a weekly basis as specified by the day of week dropdowns
<b>Continuous</b>	24-hour work zone lasting less than 2 weeks
<b>Long Term</b>	Work zone lasting longer than 2 weeks



A screenshot of a web form for selecting a duration. The form has a green header and background. It contains two main sections. The first section is labeled '\*Duration' and has a dropdown menu currently showing 'Daily/Nightly'. The second section is labeled '\*Begin Date' and has a dropdown menu showing 'Weekly', 'Continuous', and 'Long Term'. There are also some asterisked labels like '\*En' on the right side.

An example of a Daily/Nightly closure, pictured below, would be cones dropped at 8 AM and picked up at 3 PM each day for two weeks.



A screenshot of a detailed web form for a closure request. The form has a green header and background. It contains several sections. The first section is labeled '\*Duration' and has a dropdown menu showing 'Daily/Nightly'. The second section is labeled '\*Begin Date' and has a date field showing '01/05/2015'. The third section is labeled '\*End Date' and has a date field showing '01/16/2015'. The fourth section is labeled '\*Begin Time (per Day Of Week)' and has two dropdown menus for 'Hour' and 'Minute', showing '08 AM' and '00'. The fifth section is labeled '\*End Time (per Day Of Week)' and has two dropdown menus for 'Hour' and 'Minute', showing '03 PM' and '00'. There is also a 'Remove Facility' button in the top right corner.

An example of a *Weekly* closure, pictured below, would be cones dropped at 8 AM on Monday and picked up at 3 PM on Friday for two weeks.

*Duration Weekly		Remove Facility	
*Begin Date 01/05/2015		*End Date 01/16/2015	
*Begin Time (per Week)		*End Time (per Week)	
DOW:	Hour:	Minute:	Thru
Mon	08 AM	00	
DOW:	Hour:	Minute:	
Fri	03 PM	00	

An example of a *Continuous* closure, pictured below, would be cones dropped at 8 AM on Monday, January 5 and picked up at 3 PM on Friday, January 16.

*Duration Continuous		Remove Facility	
*Begin Date 01/05/2015	Hour: 08 AM	Minute: 00	
*End Date 01/16/2015	Hour: 03 PM	Minute: 00	

An example of a *Long Term* closure, pictured below, would be cones dropped on January 5 and picked up on January 23. The end date is typically modified, as the end date gets closer. *Long Term* closures also need to be completed in the *Modify* interface when the work is complete.

*Duration Long Term
*Begin Date 01/05/2015
*End Date 01/23/2015

## SCHEDULE OVERRIDES

*Schedule Overrides* are modifications to an existing closure when work is not being performed. Schedule Overrides are not to be used to extend existing closures. If the user chooses not to perform work on a day within their closure, they can do so by entering that date and time into the override section. This excludes the selected date and time from information reported to 511 for public viewing.

<b>Override Begin Date</b>	<b>Hour:</b>	<b>Minute:</b>	<b>Schedule Override Comment</b>
<input type="text"/>	12 AM ▼	00 ▼	<input type="text"/>
<b>Override End Date</b>	<b>Hour:</b>	<b>Minute:</b>	
<input type="text"/>	12 AM ▼	00 ▼	
			Attach Clear ?

For example, using the *Daily/Nightly* closure, if the user is not performing work on Wednesday, January 7, they would enter their information in as pictured below. This is a way to avoid having two separate closures for the same work operation, or to manage cancellations of work without canceling the entire closure request. Any additional feedback can go in the *Schedule Override Comment*. Multiple *Schedule Overrides* may be included from the original request by selecting the *Attach* button.

<b>*Duration</b>	Daily/Nightly ▼	?	<b>Remove Facility</b>
<b>*Begin Date</b>	<input type="text"/>	<b>*End Date</b>	<input type="text"/>
<b>*Begin Time (per Day Of Week)</b>	<input type="text"/>	<b>*End Time (per Day Of Week)</b>	<input type="text"/>
<b>Hour:</b>	08 AM ▼	<b>Hour:</b>	03 PM ▼
<b>Minute:</b>	00 ▼	<b>Minute:</b>	00 ▼
<b>Override Begin Date</b>	<b>Hour:</b>	<b>Minute:</b>	<b>Schedule Override Comment</b>
<input type="text"/>	08 AM ▼	00 ▼	<input type="text"/>
<b>Override End Date</b>	<b>Hour:</b>	<b>Minute:</b>	
<input type="text"/>	03 PM ▼	00 ▼	
			Attach Clear ?



A closure is either a restriction or a full closure. When the *Restriction* radio button is selected, the *Lane Detail* drop down becomes a required field.

\*Closure/Restriction

RESTRICTION

FULL CLOSURE

\*Lane Detail

- Single Lane Closed
- Left Shoulder Closed
- Left Lane Closed
- 2 Left Lanes Closed
- 3 Left Lanes Closed
- Off Roadway Left
- Right Shoulder Closed
- Right Lane Closed
- 2 Right Lanes Closed
- 3 Right Lanes Closed
- Off Roadway Right
- Various Lanes Closed
- Moving Lane Closure
- Moving Full Closure
- Lane Restriction
- Median Turn Lane Closed
- Passing Lane Closed
- Flagging Operation

When the *Full Closure* button is selected, the *Lane Detail* auto-populates with *Full Closure*. A detour route will now also be required in order to submit the closure.

\*Closure/Restriction

RESTRICTION

FULL CLOSURE

\*Lane Detail

FULL CLOSURE





## DELAY INFORMATION

Users have an option to *Add Delay Info*<sup>10</sup> for any Priority Roadways, which then allows LCS to search for closures with those delay parameters.

Expand   Printable   CSV   Capacity   Calendar					(15033) CONSTRUCTION   ACCEPTED
Edit   Cancel ALL   Complete ALL					
DANE TO JEFFERSON: (1066-01-73) MADISON - MILWAUKEE RD   AIRPORT RD - STH 89   I 94   JEFFERSON					
ID	HWY	FACILITY	DESCRIPTION	DURATION	<a href="#">Edit Date/Time</a>   <a href="#">Cancel</a>   <a href="#">Complete</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a> <b>10</b>
1	I-94 EB	MAINLINE	Left Lane Closed from IH 90 WB (B-13-0438 BEGIN) to STH 26 (B-38-0109 BEGIN)	Weekly: 05/25/2010 - 06/26/2010 - Mon 08:00 PM - Thu 05:00 AM	
DELAY DURATION		DETAILS		COMMENT	
05/25/2010 - 06/26/2010 PM		Delay: Minor Emergency Access: No Media Notification: No Queue: 10 mile(s)		Delays are expected in the PM peak hour	
				<a href="#">Delete Delay Info</a> <a href="#">Edit Delay Info</a>	
Modified Date	Modified By	Status	Applies To	Comment	
01/29/2015 08:55 PM	dotcmq	ACCEPTED	FACILITY (1)	ADD DELAY INFORMATION	
03/06/2014 12:56 PM	sparker	ACCEPTED	FACILITY (1)	RECONCILE FACILITY TO REFLECT PRIORITY ROADWAY CHANGE - ON PR	
08/01/2011 12:23 PM	mrnnels	ACCEPTED	FACILITY (1)	RECONCILE FACILITY TO REFLECT PRIORITY ROADWAY CHANGE - NOT ON PR	
05/25/2010 01:56 PM	bbadger	ACCEPTED	ALL FACILITIES	STATUS CHANGE	
05/25/2010 01:56 PM	bbadger	ENTERED	ALL FACILITIES	EDIT DATE/TIME USER COMMENT: Change Begin Date <b>Edit Flags: Date/Time</b>	
04/06/2010 03:27 PM	Trainer1	ENTERED	ALL FACILITIES	INITIAL INSERT INTO DATABASE	

**LANE CLOSURE SYSTEM TRAINING VERSION** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### Edit/Add - Delay Information

**ADD - DELAY INFORMATION: Return To Modify**

Use Facility Begin and End Dates

Begin Date	Period	<input type="checkbox"/> Emergency Access	Comments
<input type="text" value="05/25/2010"/>	<input type="text" value="PM"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text" value="Delays are expected in the PM peak hour"/>
End Date	Delay	<input type="checkbox"/> Media Notification	
<input type="text" value="06/26/2010"/>	<input type="text" value="Minor"/>	<input type="checkbox"/>	
		Queue <input type="text" value="10"/> mile(s)	

Add Reset ?

CONSTRUCTION REQUEST - Asterisk(\*) indicates required field.

**General (15033) - STATIC VIEW** Status: ACCEPTED

(15033) CONSTRUCTION			
*Project ID 1066-01-73	*Begin County DANE	*Primary Contact: Trainer1[(111) 111-1111]	*Phone: (111) 111-1111
*General Description MADISON - MILWAUKEE RD   AIRPORT RD - STH 89   I 94   JEFFERSON	*End County JEFFERSON	*Prime Contractor: Jojn	*Phone: 262-555-5555
Local Program no	*Hwy I-94 EB	* Emergency Traffic Control Contractor Name: tom	* Phone: 608-555-5555
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment no - Treat this Closure as a Non-Priority Roadway		May Affect Adjacent Region SW SE NE NC NW no no no no no	

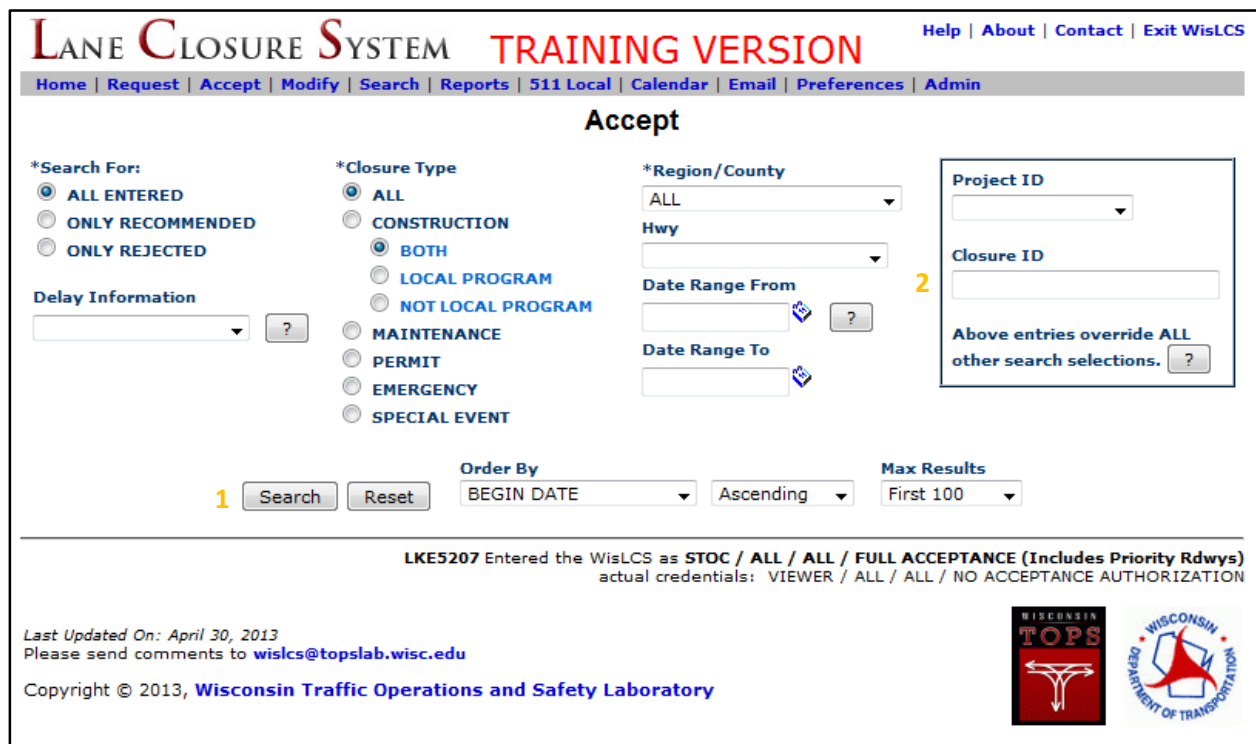
[Show Facility Details](#)

dotcmq Entered the WisLCS as SUPERVISOR / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)  
actual credentials: SUPERVISOR / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)

## ACCEPT INTERFACE

The Accept Interface is used to edit or accept closures that have been initially entered into the system but have not yet been accepted.

Only users with a role providing authorization can accept closures. If the requestor would like to edit the closure prior to it being accepted, they may perform this action from the *Accept* interface. Furthermore, the user's type and region settings will filter out any closures to which they are not allowed to take action upon.



The screenshot shows the 'Accept' interface of the Lane Closure System. The page title is 'LANE CLOSURE SYSTEM TRAINING VERSION'. The navigation menu includes: Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin. The main heading is 'Accept'. There are three main search criteria sections: '\*Search For:' with radio buttons for 'ALL ENTERED' (selected), 'ONLY RECOMMENDED', and 'ONLY REJECTED'; '\*Closure Type:' with radio buttons for 'ALL' (selected), 'CONSTRUCTION', 'BOTH', 'LOCAL PROGRAM', 'NOT LOCAL PROGRAM', 'MAINTENANCE', 'PERMIT', 'EMERGENCY', and 'SPECIAL EVENT'; and '\*Region/County:' with a dropdown menu set to 'ALL'. Below these are 'Date Range From' and 'Date Range To' fields with help icons. A 'Delay Information' dropdown is also present. On the right, there are 'Project ID' and 'Closure ID' input boxes, with a note: 'Above entries override ALL other search selections.' At the bottom, there are 'Search' and 'Reset' buttons, an 'Order By' dropdown set to 'BEGIN DATE', an 'Ascending' dropdown, and a 'Max Results' dropdown set to 'First 100'. A status message reads: 'LKE5207 Entered the WisLCS as STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys) actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION'. Footer text includes: 'Last Updated On: April 30, 2013', 'Please send comments to wislcs@topslab.wisc.edu', 'Copyright © 2013, Wisconsin Traffic Operations and Safety Laboratory', and logos for 'WISCONSIN TOPS' and 'WISCONSIN DEPARTMENT OF TRANSPORTATION'.

Fill out the required region and then select *Search*<sup>1</sup> to display results.

Searching by *Region/County* and *Highway* will narrow the return to match only the closures desired. A user can only accept closures of the same user type. If the user knows the *Closure ID* (CID)<sup>2</sup>, they can enter into the CID box.

There are three *Closure Statuses* on any entered closure<sup>3</sup>.

**CLOSURE STATUS COLOR KEY:**  
 RED - Closure yet to be accepted and past start date  
 ORANGE - Closure yet to be accepted and within 2 weeks of start date  
 BLACK - Closure has been accepted or is within normal parameters

Order By: BEGIN DATE | Ascending | Max Results: First 100

Search [ ] Reset [ ] [Expand ALL](#) | [Printable ALL](#) | CSV ALL: Summary [ ] Generate [ ] \* 338 Closure Results Match Search Criteria

The maximum number of 100 closure results has been exceeded. Only the first 100 will be displayed. Refine the search criteria to reduce the number of results or change the Max Results selection.

[Show Search Details](#)

**CLOSURE STATUS COLOR KEY:**  
 3 RED - Closure yet to be accepted and past start date  
 ORANGE - Closure yet to be accepted and within 2 weeks of start date  
 BLACK - Closure has been accepted or is within normal parameters

4

(64685) CONSTRUCTION | ENTERED

[Expand](#) | [Printable](#) | [CSV](#) | [Capacity](#) | [Calendar](#)

[Edit](#) | [Recommend Acceptance](#) | [Reject](#) | [Accept](#) | [Delete ALL](#)

DANE: (NO PROJECT ID) Soil borings off of the right shoulder of I-39

ID	HWY	FACILITY	DESCRIPTION	DURATION	
1	I-39 SB/I-90 EB	MAINLINE	Right Shoulder Closed from CHURCH ST (B-13-0144 BEGIN) to DROTNING RD (B-13-0146 END)	Daily/Nightly: 02/23/2015 - 02/23/2015 , 08:00 AM - 05:00 PM	<a href="#">Delete Facility</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a>
2	I-39 SB/I-90 EB	RAMP	Right Shoulder Closed at OFF RAMP TO WEIGH ST.#16	Daily/Nightly: 02/23/2015 - 02/23/2015 , 08:00 AM - 05:00 PM	<a href="#">Delete Facility</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a>
3	I-39 SB/I-90 EB	RAMP	Right Shoulder Closed at ON RAMP FROM WEIGH STA.#16	Daily/Nightly: 02/23/2015 - 02/23/2015 , 08:00 AM - 05:00 PM	<a href="#">Delete Facility</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a>
4	I-39 SB/I-90 EB	MAINLINE	Right Shoulder Closed from N (B-13-0143 BEGIN) to CHURCH ST (B-13-0144 BEGIN)	Daily/Nightly: 02/24/2015 - 02/24/2015 , 08:00 AM - 05:00 PM	<a href="#">Delete Facility</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a>
5	I-39 SB/I-90 EB	MAINLINE	Right Shoulder Closed from W (B-13-0148 BEGIN) to B (B-13-0164 END)	Daily/Nightly: 02/25/2015 - 02/25/2015 , 08:00 AM - 05:00 PM	<a href="#">Delete Facility</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info (PR)</a>

Modified Date	Modified By	Status	Applies To	Comment
01/23/2015 10:43 AM	ejaske	ENTERED	ALL FACILITIES	INITIAL INSERT INTO DATABASE

As with the *Modify* interface, a closure can be edited in the *Accept* interface. The user can *View*, *Edit*, *Recommend Acceptance*, *Reject*, *Accept*, or *Delete*<sup>4</sup> a closure, based on the user's role.



EDIT

In the *Edit* page, a user can *Edit Date/Time*<sup>5</sup> of the general request (which will apply to all facilities). The date/time for one facility can also be modified within the *Edit Facility*<sup>8</sup> option. In this view, a user can also edit the general request<sup>6</sup>, add a facility<sup>7</sup>, or edit any of the facilities associated with the general request.

**LANE CLOSURE SYSTEM**

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Edit

5
**EDIT DATE/TIME (Applies to All Facilities [regardless of Duration type]):** [Return To Accept](#)

**\*Begin Date**      Hour:      Minute:

02/23/2015      08 AM      00

**\*End Date**      Hour:      Minute:

02/23/2015      05 PM      00

To see a facility's duration or (if applicable) it's days of week, view the static facility details below.

To CHANGE a facility's duration or (if applicable) it's days of week, edit that facility using the Edit Facility links provided in the static facility details below.

For more information on duration:

CONSTRUCTION REQUEST - Asterisk(\*) indicates *required* field.

**General (64685) - STATIC VIEW:** [Edit General](#) | [Add Facility](#)
Status: ENTERED

**(64685) CONSTRUCTION**
6
7

<p><b>*Project ID</b> NO PROJECT ID</p> <p><b>*General Description</b> Soil borings off of the right shoulder of I-39</p> <p>Local Program no</p> <p>WZ Map Number</p>	<p><b>*Begin County</b> DANE</p> <p><b>*End County</b> DANE</p> <p><b>*Hwy</b> I-39 SB</p>	<p><b>*Primary Contact:</b> Eric Jeske (ejaske/SW)</p> <p><b>*Prime Contractor:</b> Eric Jeske</p> <p><b>* Emergency Traffic Control Contractor Name:</b> Eric Jeske</p> <p>Law Enforcement Name:</p> <p>Other Contact Name:</p>	<p><b>*Phone:</b> (414) 933-7444</p> <p><b>*Phone:</b> (414) 933-7444</p> <p><b>* Phone:</b> (414) 933-7444</p> <p>Phone:</p> <p>Phone:</p>
--	--	--	---

Internal Comment

May Affect Adjacent Region

SW	SE	NE	NC	NW
no	no	no	no	no

**Facility (1) MAINLINE - STATIC VIEW:** [Edit Facility](#) 8

<p><b>*Closure/Restriction</b> RESTRICTION</p> <p><b>*Lane Detail</b> Right Shoulder Closed</p>	<p><b>*Duration:</b> Daily/Nightly</p> <p>02/23/2015 - 02/23/2015 , 08:00 AM - 05:00 PM</p>
---	---

## RECOMMEND ACCEPTANCE

Depending on your user capability, you can recommend that a closure be accepted “as is”. It is assumed you reviewed the closure and recommend it. The user can also add optional comments if necessary.

**Recommend Acceptance Closure Action**

Recommend Acceptance is a strong recommendation that this closure be Accepted in its current state. You are indicating that you have reviewed this closure and that you recommend it be Accepted.

User Comments will appear in addition to system comments in the closure history.

Additional User Comment (Optional - 250 chars max):

## REJECT

Depending on your user capability, you can recommend that a closure be rejected “as is”. It is assumed you reviewed the closure and will it to be deleted or edited. The user can also add optional comments if necessary.

**Rejected Closure Action**

Reject is a strong recommendation that this closure not be Accepted in its current state. You are indicating that you have reviewed this closure and feel it should be either edited to fix the issue(s) or deleted from the system.

User Comments will appear in addition to system comments in the closure history.

Additional User Comment (Optional - 250 chars max):

## ACCEPT

Clicking *Accept*<sup>8</sup>, will automatically accept the closure request, and change the request from “Entered” to “Accepted”<sup>9</sup>.

<a href="#">Expand</a>   <a href="#">Printable</a>   <a href="#">CSV</a>   <a href="#">Capacity</a>   <a href="#">Calendar</a>				
<a href="#">Edit</a>   <a href="#">Recommend Acceptance</a>   <a href="#">Reject</a>   <a href="#">Accept</a>   <a href="#">Delete ALL</a>				
<span style="color: orange; font-weight: bold;">8</span>				
DANE: (NO PROJECT ID) Soil borings off of the right shoulder of I-39				
ID	HWY	FACILITY	DESCRIPTION	DUR
1	I-39 SB/I-90 EB	MAINLINE	Right Shoulder Closed from CHURCH ST (B-13-0144 BEGIN) to DROTNING RD (B-13-0146 END)	Daily 08:00

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Status	Applies To	Comment
ACCEPTED	ALL FACILITIES	STATUS CHANGE
ENTERED	ALL FACILITIES	INITIAL INSERT INTO DATABASE

## DELETE ALL – DELETE FACILITY

A user should only delete closures that were entered in error and never took place. The user can also add optional comments if necessary.

Red closures that have taken place, should be accepted then cancelled or completed via the *Accept* interface.

**Delete ALL Action**

DELETE is intended for closures that were entered in error and never took place.

DELETING a closure will remove it from the system. For RED closures that HAVE taken place, please first ACCEPT them (so they can later be tracked within the system) then CANCEL or COMPLETE them from the Accept Interface.

User Comments will appear in addition to system comments in the closure history.

Additional User Comment (Optional - 250 chars max):

*Delete ALL*<sup>10</sup> deletes the general closure along with all of its facilities. *Delete Facility*<sup>11</sup> only deletes that selected facility.

Collapse   Printable   CSV   Capacity   Calendar		(32488) CONSTRUCTION   ENTERED	
Edit   Recommend Acceptance   Reject   Accept   Delete ALL			
<b>(32488) CONSTRUCTION</b>		<b>10</b>	
*Project ID <b>1009-42-61</b>	*Begin County <b>OUTAGAMIE</b>	*Primary Contact: <b>Bucky Badger (bbadger/ALL)</b>	*Phone: <b>(123)456-7890</b>
*General Description <b>COUNTY WIDE DECK SEALING   VARIOUS STRUCTURES   USH 10   OUTAGAMIE</b>	*End County <b>OUTAGAMIE</b>	*Prime Contractor: <b>Bucky</b>	*Phone: <b>(123)456-7890</b>
Local Program <b>no</b>	*Hwy <b>US 41 SB</b>	* Emergency Traffic Control Contractor Name: <b>Bucky</b>	* Phone: <b>(123)456-7890</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment		May Affect Adjacent Region	
		SW SE NE NC NW	
		<b>no no no no no</b>	
<b>Facility (1) MAINLINE</b> Delete Facility   Add SchOvr   Add Delay Info (Priority Roadway)			
*Closure/Restriction <b>RESTRICTION</b>	<sup>11</sup> *Duration: <b>Continuous</b> <b>02/22/2012 12:00 AM - 02/24/2012 12:00 AM</b>		

For individual facilities, the user may *Delete Facility*, *Add Schedule Override*, or *Add Delay Info* (for *Priority Roadways*).



## MODIFY INTERFACE

The *Modify* interface is where a user can edit or reschedule a closure that has been accepted. This interface also allows users to cancel individual facilities as well as the complete closure. Completing a closure effectively removes it from an active state so that it will become view only.

Fill out the required fields denoted by an asterisk (\*) and select *Search*<sup>1</sup> to display results.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**
[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Modify

**\*Closure Type**

ALL

CONSTRUCTION

BOTH

LOCAL PROGRAM

NOT LOCAL PROGRAM

MAINTENANCE

PERMIT

EMERGENCY

SPECIAL EVENT

Only Closures With Pending Date/Time ?

**\*Region/County**

ALL ▼

**Hwy**

▼

**Date Range From**

▼ ?

**Date Range To**

▼ ?

**Project ID**

▼

**Closure ID**

▼

Above entries override ALL other search selections. ?

**Delay Information**

▼ ?

When Do Closures 'Fall Off' ?

**Order By**

BEGIN DATE ▼

Ascending ▼

**Max Results**

First 100 ▼

Search ?    Reset

LKE5207 Entered the WisLCS as STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)  
actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013  
Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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Much like in the *Accept* phase, users will be able to *Edit*, *Cancel*, or *Complete*<sup>2</sup> a closure request.

2

When Do Closures 'Fall Off' ?

Search    Reset

**Order By**

BEGIN DATE ▼

Ascending ▼

**Max Results**

First 100 ▼

---

Expand ALL | Printable ALL | CSV ALL: Summary ▼    Generate    \* 82 Closure Results Match Search Criteria

Show Search Details

Expand | Printable | CSV | Capacity | Calendar (4791) CONSTRUCTION | ACCEPTED

Edit | Cancel ALL | Complete ALL

WAUKESHA: (1000-19-63) SIGN BRIDGE REPAIRS 2008 | VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS | VAR HWY | Waukesha

ID	HWY	FACILITY	DESCRIPTION	DURATION	
2	I-43 SB	MAINLINE	Left Lane Closed at MILWAUKEE - WAUKESHA CO LINE	Weekly: 11/03/2008 - 11/28/2008 , Mon 01:00 AM - Sun 10:45 AM  Pending Acceptance: 11/03/2008 - 02/05/2013 , Mon 02:00 PM - Sun 07:45 AM	<a href="#">Edit Date/Time Pending</a> <a href="#">Cancel</a>   <a href="#">Complete</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info</a> (PR)



## EDIT

In the *Edit* page, a user can edit the *Date/Time*<sup>3</sup> of the general request (which will apply to all facilities). The *Date/Time* for one facility can also be modified within the *Edit Facility* option. In this view, a user can also edit the general request<sup>4</sup>, add a facility<sup>5</sup>, or edit any of the facilities<sup>6</sup> associated with the general request.

3

**EDIT DATE/TIME (Applies to All Facilities [regardless of Duration type]): [Return To Modify](#)**

<b>*Begin Date</b>	Hour:	Minute:	To see a facility's duration or (if applicable) it's days of week, view the static facility details below.  To CHANGE a facility's duration or (if applicable) it's days of week, edit that facility using the Edit Facility links provided in the static facility details below.  For more information on duration: <input style="border: 1px solid gray; padding: 2px 5px;" type="button" value="?"/>
11/03/2008 <input type="button" value="📅"/>	01 AM ▾	00 ▾	
<b>*End Date</b>	Hour:	Minute:	
11/28/2008 <input type="button" value="📅"/>	10 AM ▾	45 ▾	

CONSTRUCTION REQUEST - Asterisk(\*) indicates required field.

**General (4791) - STATIC VIEW: [Edit General](#) | [Add Facility](#)** Status: **ACCEPTED**

(4791) CONSTRUCTION			
*Project ID <b>1000-19-63</b>	*Begin County <b>WAUKESHA</b>	*Primary Contact: <b>Cruz Bernal-Albano (cbernal/ALL)</b>	*Phone: <b>(773) 867-7211</b>
*General Description <b>SIGN BRIDGE REPAIRS 2008   VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS   VAR HWY   Waukesha</b>	*End County <b>WAUKESHA</b>	*Prime Contractor: <b>tester</b>	*Phone: <b>(123) 456-7899</b>
Local Program <b>no</b>	*Hwy <b>I-43 SB</b>	* Emergency Traffic Control Contractor Name: <b>test</b>	* Phone: <b>(123)456-7890</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:

Internal Comment <b>test</b>	<b>no - Treat this Closure as a Non-Priority Roadway</b>	May Affect Adjacent Region
		SW SE NE NC NW
		<b>no no no no no</b>

**Facility (2) MAINLINE - STATIC VIEW: [Edit Facility](#) 6**

*Closure/Restriction <b>RESTRICTION</b>	*Duration: <b>Weekly</b>
*Lane Detail	<b>11/03/2008 - 11/28/2008 , Mon 01:00 AM - Sun 10:45 AM</b>
<b>Left Lane Closed</b>	Pending Acceptance:





## CANCEL – CANCEL ALL

If a facility closure will not be taking place as scheduled, the facility must be canceled before it's removed from the list of active closures. If work has already been performed, "complete" the facility instead. The user can also add optional comments if necessary.

**Cancel ALL Action**

Any facility closure that will not take place as scheduled must be canceled before it is removed from the list of active closures. If the work has already been performed please **complete** the facility instead.

Click OK to cancel ALL facilities for this closure. Click Cancel to close this dialogue without canceling the facilities. Facilities cannot be modified once they are canceled.

User Comments will appear in addition to system comments in the closure history.

Additional User Comment (Optional - 250 chars max):

*Cancel ALL*<sup>7</sup> deletes the general closure along with all of its facilities. *Cancel*<sup>8</sup> only deletes that selected facility.

(4791) CONSTRUCTION | ACCEPTED

**7** [Edit](#) | [Cancel ALL](#) | [Complete ALL](#)

(4791) CONSTRUCTION			
*Project ID <b>1000-19-63</b>	*Begin County <b>WAUKESHA</b>	*Primary Contact: <b>Cruz Bernal-Albano (cbernal/ALL)</b>	*Phone: <b>(773) 867-7211</b>
*General Description <b>SIGN BRIDGE REPAIRS 2008   VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS   VAR HWY   Waukesha</b>	*End County <b>WAUKESHA</b>	*Prime Contractor: <b>tester</b>	*Phone: <b>(123) 456-7899</b>
Local Program <b>no</b>	*Hwy <b>I-43 SB</b>	* Emergency Traffic Control Contractor Name: <b>test</b>	* Phone: <b>(123)456-7890</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment <b>test</b>	<b>no - Treat this Closure as a Non-Priority Roadway</b>		May Affect Adjacent Region SW SE NE NC NW <b>no no no no no</b>

**8** Facility (2) MAINLINE: [Cancel](#) | [Complete](#) | [Add SchOvr](#) | [Add Delay Info](#) (Priority Roadway)



## COMPLETE – COMPLETE ALL

To remove facilities with a duration of 2 weeks or longer from the list of active closures, a user must “complete” the facility. You may also revise the closure end date at this time. Keeping in mind clicking *Complete All* will change all of the facilities under the general closure.

**Complete ALL Action**

All facilities with a duration of two weeks or longer must be completed before they are removed from the list of active closures.

Click OK to complete ALL facilities for this closure. Click Cancel to close this dialogue without completing the facilities. Facilities cannot be modified once they are completed.

NOTE - this is Complete ALL, so any revised end date you supply will apply to ALL the facilities listed in the results for this closure. Leave end date *blank* to use the existing facility end dates.

Revise Closure End Date:

User Comments will appear in addition to system comments in the closure history.

Additional User Comment (Optional - 250 chars max):

*Complete ALL*<sup>9</sup> completes the general closure along with all of its facilities. *Complete*<sup>10</sup> only completes that selected facility.

<a href="#">Collapse</a>   <a href="#">Printable</a>   <a href="#">CSV</a>   <a href="#">Capacity</a>   <a href="#">Calendar</a>		(4791) CONSTRUCTION   <b>ACCEPTED</b>	
<a href="#">Edit</a>   <a href="#">Cancel ALL</a>   <a href="#">Complete ALL</a> <span style="color: orange;">9</span>			
<b>(4791) CONSTRUCTION</b>			
*Project ID <b>1000-19-63</b>	*Begin County <b>WAUKESHA</b>	*Primary Contact: <b>Cruz Bernal-Albano (cbernal/ALL)</b>	*Phone: <b>(773) 867-7211</b>
*General Description <b>SIGN BRIDGE REPAIRS 2008   VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS   VAR HWY   Waukesha</b>	*End County <b>WAUKESHA</b>	*Prime Contractor: <b>tester</b>	*Phone: <b>(123) 456-7899</b>
Local Program <b>no</b>	*Hwy <b>I-43 SB</b>	* Emergency Traffic Control Contractor Name: <b>test</b>	* Phone: <b>(123)456-7890</b>
WZ Map Number		Law Enforcement Name:	Phone:
		Other Contact Name:	Phone:
Internal Comment <b>test</b>	<b>no - Treat this Closure as a Non-Priority Roadway</b>		May Affect Adjacent Region SW SE NE NC NW <b>no no no no no</b>
<b>Facility (2) MAINLINE:</b> <a href="#">Cancel</a>   <a href="#">Complete</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info</a> (Priority Roadway)			



## DATE/TIME PENDING

If a user edits the *Date/Time* from the *Modify* interface (after the closure has been accepted), then the closure will have a date/time pending until the closure is accepted again. A user with acceptance authorization will be able to Accept, Reject, Recommend Accept, or Recommend Reject for the pending date/time. Unlike the initial acceptance that occurs from the Accept Interface, the acceptance process for date/time pending occurs within the Modify Interface.

## WHEN DO CLOSURE “FALL OFF”?

Any closure not considered a long-term closure (less than 14 days in duration) will automatically become an inactive closure when its end date is greater than yesterday. Therefore the closure will “fall off” from the Modify interface and will become an inactive closure. The closure will be able to be found in the Search interface but can no longer be modified. All long-term closures (14 days or greater) must be manually completed in the system for the closure to “fall off”.

## SEARCH INTERFACE

The *Search* interface is a view to access all closures within the system. It also provides links to save individually displayed closures or all the displayed closures.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**
Help | About | Contact | Exit WisLCS

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Search

**\*Closure Status**

ALL

ENTERED

ACCEPTED

CANCELED

COMPLETED

**Delay Information**

?

**\*Closure Type**

ALL

CONSTRUCTION

BOTH

LOCAL PROGRAM

NOT LOCAL PROGRAM <sup>1</sup>

MAINTENANCE

PERMIT

EMERGENCY

SPECIAL EVENT

**\*Region/County**

▼

**Hwy**

▼

**Date Range From**

?

**Date Range To**

?

**Project ID**

▼

**Closure ID**

Above entries override ALL other search selections. ?

<sup>2</sup>

**Order By**  ▼  ▼ **Max Results**  ▼



LKE5207 Entered the WisLCS as STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)

actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013

Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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Fill in the required fields and select *Search*<sup>2</sup> to display results. Note that the *Date Range From* field<sup>1</sup> will automatically fill in the date you are searching.



Once the results are displayed, there is an additional *MakeLike* link<sup>3</sup> that allows users to utilize a displayed closure's general section as a template for a new closure.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**

[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

## Search

**\*Closure Status**

ALL  
 ENTERED  
 ACCEPTED  
 CANCELED  
 COMPLETED

**Delay Information**

?

**\*Closure Type**

ALL  
 CONSTRUCTION  
 BOTH  
 LOCAL PROGRAM  
 NOT LOCAL PROGRAM  
 MAINTENANCE  
 PERMIT  
 EMERGENCY  
 SPECIAL EVENT

**\*Region/County**

**Hwy**  
  
**Date Range From**  
 ?  
**Date Range To**  
 ?

**Project ID**

**Closure ID**

Above entries override ALL other search selections. ?

**Order By**  
**Max Results**

---

[Expand ALL](#) | [Printable ALL](#) |    \* 2 Closure Results Match Search Criteria

[Show Search Details](#)

**CLOSURE STATUS COLOR KEY:**  
 RED - Closure yet to be accepted and past start date  
 ORANGE - Closure yet to be accepted and within 2 weeks of start date  
 BLACK - Closure has been accepted or is within normal parameters

[Expand](#) | [Printable](#) | [CSV](#) | [Capacity](#) | [Calendar](#) | [MakeLike 3](#) (54545) CONSTRUCTION | ENTERED

**LA CROSSE:** (NO PROJECT ID) I-90 EB and WB Bridge Construction over Mississippi River

ID	HWY	FACILITY	DESCRIPTION	DURATION	
1	I-90 EB	MAINLINE	Single Lane Closed from MISSISSIPPI RIVER 07 (B-32-0045 BEGIN) to COUNTY B (B-32-0052 BEGIN)	Long Term: 04/15/2014 - 11/30/2014	ENTERED

Modified Date	Modified By	Status	Applies To	Comment
04/10/2014 09:55 AM	ande2mar	ENTERED	ALL FACILITIES	INITIAL INSERT INTO DATABASE



Selecting the *MakeLike* link allows the user to add another closure with those same attributes carried over.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**
[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

## Closure Request

CONSTRUCTION REQUEST - Asterisk(\*) indicates *required* field.

*Award Yr <input type="text" value="ALL"/>	*Project ID <input type="text" value="NO PROJECT ID"/>	*Begin County <input type="text" value="LA CROSSE"/>	? *Primary Contact: <input type="text" value="Genevieve Stollenwerk (LKE5207/ALL)"/> >	*Phone: <input type="text" value="(262) 789-8200"/>
*General Description <input style="width: 100%;" type="text" value="I-90 EB and WB Bridge Construction over Mississippi River"/>		*End County <input type="text" value="LA CROSSE"/>	*Prime Contractor: <input type="text" value="Ames Construction"/>	*Phone: <input type="text" value="612-919-1854"/>
Local Program <input type="checkbox"/>		*Hwy <input type="text" value="I-90 EB"/>	* Emergency Traffic Control Contractor Name: <input type="text" value="Ryan McShane"/>	* Phone: <input type="text" value="612-919-5792"/>
Law Enforcement Name: <input type="text"/>		Phone: <input type="text"/>		
Other Contact Name: <input type="text"/>		Phone: <input type="text"/>		

Internal Comment

May Affect Adjacent Region ?
 

SW	SE	NE	NC	NW
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(do not check origin region)

Use Same Date/Time
  Accept Closure

---

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 actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

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## COMMA SEPARATED VALUE (CSV)

The LCS gives users the ability to save closures outside of the LCS in a Microsoft Excel format.

The user has the ability to do so in multiple areas of the LCS, such as *Accept*, *Modify*, *Search*, and *Reports Interfaces*. Clicking the *CSV* button<sup>4</sup> will return a file with only the closure listed. Clicking on the *CSV ALL* dropdown bar<sup>5</sup>, will give the user the option to view a summary, expanded, contact information and delay reports. Once the desired field has been chosen, select *Generate*<sup>6</sup>.

5

Expand ALL | Printable ALL | CSV ALL: Summary ▼ |  \* 82 Closure Results Match Search Criteria

Show Search Details 4 6

Expand | Printable | CSV | Capacity | Calendar (4791) CONSTRUCTION | ACCEPTED

Edit | Cancel ALL | Complete ALL

WAUKESHA: (1000-19-63) SIGN BRIDGE REPAIRS 2008 | VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS | VAR HWY | Waukesha

ID	HWY	FACILITY	DESCRIPTION	DURATION	
2	I-43 SB	MAINLINE	Left Lane Closed at MILWAUKEE - WAUKESHA CO LINE	Weekly: 11/03/2008 - 11/28/2008 , Mon 01:00 AM - Sun 10:45 AM  Pending Acceptance: 11/03/2008 - 02/05/2013 , Mon 02:00 PM - Sun 07:45 AM	<a href="#">Edit Date/Time Pending</a> <a href="#">Cancel</a>   <a href="#">Complete</a>   <a href="#">Add SchOvr</a>   <a href="#">Add Delay Info</a> (PR)
<b>SCHEDULE OVERRIDE DURATION</b>		<b>APPLIES TO</b>	<b>COMMENT</b>		
07/10/2012 04:30 AM - 07/11/2012 12:00 AM		FACILITY (2)	test		
<b>DELAY DURATION</b>		<b>DETAILS</b>		<b>COMMENT</b>	
11/03/2008 - 11/28/2008 PM		Delay: Moderate Emergency Access: No Media Notification: Yes Queue: 1 mile(s)		this is a delay comment  <a href="#">Delete Delay Info</a> <a href="#">Edit Delay Info</a>	

Modified Date:      Modified By:      Status:      Applies To:      Comment:

The example below displays a *Summary CVS* report for all the closures listed.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Closure ID	Facility ID	Closure Type	Status	Project ID	General Description	Facility Type	Lane Detail	Begin County	Begin Highway	Begin Location	End Location	Duration	Begin Date	End Date	Begin
4791	2	CONSTRUCTION	ACCEPTED	1000-19-63	SIGN BRIDGE REPAIRS	MAINLINE	Left Lane Clc WAUKESHA	I-43 SB	MILWAUKEE - V MILWAUK	Weekly			11/3/2008	11/28/2008	
5148	2	PERMIT	ACCEPTED		test and edit and test	MAINLINE	Single Lane (ADAMS	WIS 13 NB	FOREST FIRE LO 13TH DR	Daily/Night			3/27/2009	5/5/2009	
5148	3	PERMIT	ACCEPTED		test and edit and test	MAINLINE	Left Shoulde ADAMS	WIS 13 NB	GILLETTE DR	CZECH LA	Weekly		3/27/2009	5/5/2009	
5148	4	PERMIT	ACCEPTED		test and edit and test	MAINLINE	Median Turn COLUMBIA	WIS 13 NB	COLUMBIA - AC COLUMBI	Daily/Night			3/27/2009	5/5/2009	
5282	3	SPECIAL EVENT	ACCEPTED		special event test	MAINLINE	Off Roadway COLUMBIA	LOCAL ROAD	LOCAL ROAD			Long Term	1/16/2009	1/30/2009	
5282	4	SPECIAL EVENT	ACCEPTED		special event test	MAINLINE	Moving Lane COLUMBIA	LOCAL ROAD	LOCAL ROAD			Weekly	1/10/2009	1/24/2009	
5418	1	CONSTRUCTION	ACCEPTED	1000-19-63	SIGN BRIDGE REPAIRS	BRIDGE	Right Should WAUKESHA	I-43 SB	I BELOIT RD (B-67-0105 B)	Daily/Night			1/29/2009	3/28/2012	
5657	1	MAINTENANCE	ACCEPTED		test	MAINLINE	2 Left Lanes (COLUMBIA	WIS 13 NB	COLUMBIA - AC GEM DR	Weekly			2/19/2009	3/12/2009	
5657	2	MAINTENANCE	ACCEPTED		test	MAINLINE	Single Lane (ADAMS	WIS 13 NB	COLUMBIA - AC FOREST FI	Daily/Night			1/1/2011	12/31/2011	
5848	2	MAINTENANCE	ACCEPTED		test	MAINLINE	Right Lane Cl MILWAUKEE	I-94 WB/US 41 NI	RACINE - MILW OFF RAMF	Long Term			7/4/2012	7/25/2012	
6220	1	CONSTRUCTION	ACCEPTED	1030-21-75	N-S FREEWAY   COLLE	RAMP	FULL CLOSUR MILWAUKEE	I-94 EB/US 41 SB	ON RAMP FROM RAWSON	Daily/Night			4/1/2009	5/29/2009	
6325	1	SPECIAL EVENT	ACCEPTED		testing PR	MAINLINE	Left Lane Clc WALWORTH	I-43 SB	WALWORTH - RX HART R	Daily/Night			4/2/2009	4/17/2009	
6325	2	SPECIAL EVENT	ACCEPTED		testing PR	MAINLINE	Right Lane Cl ROCK	I-43 SB	MILE POST 003 IH 90 (B-5)	Daily/Night			4/2/2009	4/17/2009	
6424	1	CONSTRUCTION	ACCEPTED	1000-19-81	SIGN BRIDGE REPAIR	MAINLINE	Left Lane Clc SAUK	WIS 13 NB	TROUT RD	STH 16 EB	Long Term		4/9/2009	4/24/2009	
6424	2	CONSTRUCTION	ACCEPTED	1000-19-81	SIGN BRIDGE REPAIR	MAINLINE	Right Lane Cl COLUMBIA	WIS 13 NB/WIS 1	FINNEGAN AVE RIVER RD	Long Term			4/9/2009	4/24/2009	
6342	1	MAINTENANCE	ACCEPTED		tst	MAINLINE	Right Lane Cl MILWAUKEE	I-43 SB/WIS 32 SE	STH 32 SB-STH 1 MILE POST	Long Term			4/10/2009	5/8/2009	
6437	1	CONSTRUCTION	ACCEPTED	1123-01-75	APPLETON - GREEN BA	MAINLINE	Left Lane Clc OUTAGAMIE	US 41 SB	CTH JJ	MALONEY	Long Term		4/13/2009	6/12/2009	
6437	2	CONSTRUCTION	ACCEPTED	1123-01-75	APPLETON - GREEN BA	MAINLINE	Right Lane Cl OUTAGAMIE	US 41 SB	JJ (SB) (B-44-00 MALONEY	Long Term			6/15/2009	8/14/2009	
7533	1	PERMIT	ACCEPTED		test	MAINLINE	Single Lane (ADAMS	WIS 13 NB	CHULA VISTA PI GOLDEN A	Continuou			5/20/2009	6/5/2009	
7536	1	PERMIT	ACCEPTED		test	SYSTEM INTEF	Left Lane Clc MILWAUKEE	I-94 WB	US 41 SB TO I-94 WB (N-W	Long Term			5/21/2009	6/30/2009	
7815	1	CONSTRUCTION	ACCEPTED	1050-03-74	CHIPPEWA FALLS, BRIC	MAINLINE	Right Lane Cl DUNN	US 12 EB	DUNN - CHIPPE DUNN - Ch	Long Term			6/8/2009	6/29/2009	
7826	1	CONSTRUCTION	ACCEPTED	1030-25-73	N-S FREEWAY - CTH G I	MAINLINE	Right Lane Cl RACINE	I-94 WB/US 41 NI	KENOSHA - RAC KENOSHA	Long Term			6/8/2009	6/29/2009	
8236	1	CONSTRUCTION	ACCEPTED	NO PROJECT ID	No Project ID	BRIDGE	Left Lane Clc MILWAUKEE	US 41 SB/US 45 SI	STH 145 (B-40-0396 END)	Long Term			6/19/2009	7/10/2009	
33182	1	MAINTENANCE	ACCEPTED		testing for search inte	MAINLINE	Right Should ADAMS	WIS 13 NB	G CHURCH DRW GRANDCH	Daily/Night			6/22/2009	3/23/2012	





## REPORTS INTERFACE

The Reports interface is especially valuable to the *Public Information* role as they are allowed to modify closure details. All users can use the reports interface as an easy way to save and print closures that are “active” within the system, meaning that the closure has been or is currently accepted.

LANE CLOSURE SYSTEM

TRAINING VERSION

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Active Closures

**Search On New/Modified Closures**

\*Active Closure Selection ?

SHOW ALL

STARTING CLOSURES

ENDED CLOSURES

ACTIVE CLOSURES

Only Closures Longer Than  Days ?

Only Closures With OSOW Restrictions ?

Exclude Facilities That Do Not Apply ?

**Delay Information**

?

\*Closure Type

ALL

CONSTRUCTION

BOTH

LOCAL PROGRAM

NOT LOCAL PROGRAM

MAINTENANCE

PERMIT

EMERGENCY

SPECIAL EVENT

\*Region/County

ALL ▼

Hwy

▼

Project ID

▼

Closure ID

Above entries override ALL other search selections. ?

1

Order By

BEGIN DATE ▼

Ascending ▼

Max Results

First 100 ▼

LKE5207 Entered the WisLCS as STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)

actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013

Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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Fill in the required fields and select *Search*<sup>1</sup> to display results.



Once the results are displayed, there are additional links where a user can manually adjust data. The *QA/QC General* link<sup>2</sup> is where the user can change data in the general section, much like editing a closure in the *Modify* interface. The *QA/QC Facility* link<sup>3</sup> is where the user has the ability to change the begin and end locations, detour route, and facility external comments.

**LANE CLOSURE SYSTEM**
**TRAINING VERSION**
Help | About | Contact | Exit WisLCS

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### Active Closures

**Search On New/Modified Closures**

\*Active Closure Selection

SHOW ALL  
 STARTING CLOSURES  
 ENDED CLOSURES  
 ACTIVE CLOSURES

Only Closures Longer Than  Days

Only Closures With OSOW Restrictions   
 Exclude Facilities That Do Not Apply

Delay Information

\*Closure Type

ALL  
 CONSTRUCTION  
 BOTH  
 LOCAL PROGRAM  
 NOT LOCAL PROGRAM  
 MAINTENANCE  
 PERMIT  
 EMERGENCY  
 SPECIAL EVENT

\*Region/County

ALL

Hwy

Project ID

Closure ID

Above entries override ALL other search selections.

Order By:  Ascending

Max Results:

---

Expand ALL | Printable ALL | CSV ALL: Summary  Generate  \* 151 Closure Results Match Search Criteria

The maximum number of 100 closure results has been exceeded. Only the first 100 will be displayed. Refine the search criteria to reduce the number of results or change the Max Results selection.

[Show Search Details](#)

**CLOSURE STATUS COLOR KEY:**  
 RED - Closure yet to be accepted and past start date  
 ORANGE - Closure yet to be accepted and within 2 weeks of start date  
 BLACK - Closure has been accepted or is within normal parameters

Expand | Printable | CSV | Capacity | Calendar | [QA/QC General](#) **2** (4791) CONSTRUCTION | ACCEPTED

**WAUKESHA:** (1000-19-63) SIGN BRIDGE REPAIRS 2008 | VARIOUS FREEWAYS, STATE HIGHWAYS AND US HIGHWAYS | VAR HWY | Waukesha

ID	HWY	FACILITY	DESCRIPTION	DURATION	
2	I-43 SB	MAINLINE	Left Lane Closed at MILWAUKEE - WAUKESHA CO LINE	Weekly: 11/03/2008 - 11/28/2008 , Mon 01:00 AM - Sun 10:45 AM  Pending Acceptance: 11/03/2008 - 02/05/2013 , Mon 02:00 PM - Sun 07:45 AM	<a href="#">QA/QC Facility</a> <b>3</b>

## QA/QC General Section:

**LANE CLOSURE SYSTEM TRAINING VERSION**
[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

QA/QC General Section

CONSTRUCTION REQUEST - Asterisk(\*) indicates *required* field.

**General (4791) - QA/QC VIEW: Return To Active Closures**
Status: **ACCEPTED**

<p><b>*General Description</b></p> <p>SIGN BRIDGE REPAIRS 2008   VARIOUS FREEWAYS, STATE HIGHWAYS AND US</p> <p><b>WZ Map Number</b></p> <input type="text"/>	<p><b>*Begin County</b> WAUKESHA</p> <p><b>*End County</b> WAUKESHA</p> <p><b>*Hwy</b> I-43 SB</p>	<p><b>*Primary Contact:</b> Cruz Bernal-Albano (cbernal/ALL) &gt;</p> <p><b>*Phone:</b> (773) 867-7211</p> <p><b>*Prime Contractor:</b> tester</p> <p><b>*Phone:</b> (123) 456-7899</p> <p><b>* Emergency Traffic Control Contractor Name:</b> test</p> <p><b>* Phone:</b> (123)456-7890</p> <p><b>Law Enforcement Name:</b> <input type="text"/></p> <p><b>Phone:</b> <input type="text"/></p> <p><b>Other Contact Name:</b> <input type="text"/></p> <p><b>Phone:</b> <input type="text"/></p>
---	--	--

**Internal Comment**

test

May Affect Adjacent Region

SW SE NE NC NW

no no no no no

LKE5207 Entered the WisLCS as **STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)**  
actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

Last Updated On: April 30, 2013  
Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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## QA/QC Facility Section:

**LANE CLOSURE SYSTEM TRAINING VERSION**
[Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

QA/QC Facility Section

Asterisk(\*) indicates *required* field

[Show Facility Details](#)

**(4791) CONSTRUCTION**
**Facility (2) MAINLINE - QA/QC VIEW: Return To Active Closures**

<p><input type="checkbox"/> Omit From WZ Map</p>	<p><b>Detour Route Info</b></p> <input type="text"/>	<p><b>Facility External Comment</b></p> <input type="text"/>
--	--	--

**\*Begin Location (or ramp/bridge specific)**  
MILWAUKEE - WAUKESHA CO LINE

**\*End Location (or same as Begin Location)**  
MILWAUKEE - WAUKESHA CO LINE

LKE5207 Entered the WisLCS as **STOC / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)**  
actual credentials: VIEWER / ALL / ALL / NO ACCEPTANCE AUTHORIZATION

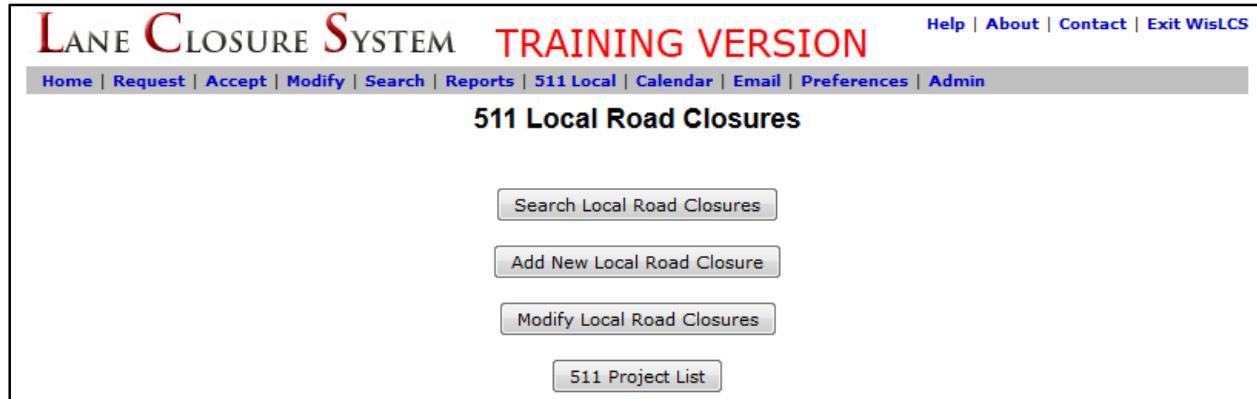
Last Updated On: April 30, 2013  
Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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## 511 LOCAL

*511 Local* is used to report construction closures on local streets ONLY. This information is reported out on the *Closures* portion of the *511 Construction Projects* website (<http://projects.511wi.gov/>). This information is used primarily for public information.

Depending on a user's accessibility, they will see the following choices when they click on the *511 Local* header. There is no acceptance process with this interface, therefore additions and modifications will automatically be accepted.



The screenshot shows the 'LANE CLOSURE SYSTEM TRAINING VERSION' interface. At the top right, there are links for 'Help | About | Contact | Exit WisLCS'. Below this is a navigation bar with links: 'Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin'. The main heading is '511 Local Road Closures'. Below the heading are four buttons: 'Search Local Road Closures', 'Add New Local Road Closure', 'Modify Local Road Closures', and '511 Project List'.

The *Search Local Road Closures* interface is where a user can search for local road closures that have already been entered into the system.

The *Modify Local Road Closures* interface is where a user can edit an existing local road closure.



The *Add New Local Road Closure* interface is where a user can actually add the local road closure. Be sure the appropriate *Project ID*<sup>1</sup> and *511 Project*<sup>2</sup> is selected and all of the required field denoted by an asterisk (\*) are filled out. Click *Save* to enter the closure into the system. Note that the *Roadway Name* field is a text box only, not a dropdown menu. Any closures on an Interstate, US, or State highway shall still be entered from the *LCS Accept* interface.

**LANE CLOSURE SYSTEM TRAINING VERSION** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### Add New 511 Local Road Closure

Asterisk(\*) indicates required field.

<b>*Award Yr</b> 2015	<b>*Project ID</b> 1011-03-78	<b>*511 Project</b> LR Test Project	<b>*Primary Contact:</b> [?]	<b>*Phone:</b>
<b>*General Description</b> Madison - Portage   Rowan Creek Bridges   I 39   COLUMBIA		<b>*County</b> COLUMBIA	<b>*Prime Contractor</b>	<b>*Phone:</b>
<b>Local Program</b> <input type="checkbox"/>		<b>*Roadway Name</b>	<b>*Emergency Traffic Control Contractor Name:</b>	<b>*Phone:</b>
		<b>*Roadway Direction</b> N	<b>Law Enforcement Name:</b>	<b>Phone:</b>
			<b>Other Contact Name:</b>	<b>Phone:</b>

<b>*Closure/Restriction</b> <input checked="" type="radio"/> RESTRICTION <input type="radio"/> FULL CLOSURE	<b>*Duration</b> Daily/Nightly	<b>*Begin Date</b>	<b>*End Date</b>
<b>*Lane Detail</b>	<b>*Begin Time (per Day Of Week)</b>	<b>*End Time (per Day Of Week)</b>	
	Hour: 12 AM Minute: 00	Hour: 12 AM Minute: 00	
	<b>Override Begin Date</b> Hour: 12 AM Minute: 00	<b>Schedule Override Comment</b>	
	<b>Override End Date</b> Hour: 12 AM Minute: 00		
Attach Clear ?			

<b>*Begin Location</b>
<b>*End Location</b>

The *511 Project List* interface lists projects that are entered into *511 Local*. You may edit, add, and delete projects from this interface. These projects are what you use for the *511 Project* dropdown<sup>2</sup>.



**LANE CLOSURE SYSTEM** [Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)

### 511 Project List

	511 Project	Comment	Regions	Active	Last Modified By	Last Modified Date
<input type="button" value="Edit"/> <input type="button" value="Delete"/>	Bus. 26 / STH 26 (old), Rock County		SW	yes	dotbxh	08/22/2014 10:59:54 AM
<input type="button" value="Edit"/> <input type="button" value="Delete"/>	Beaver Creek Bridge, Eau Claire	Project ID 7828-03-70	NW	yes	skozlik	04/15/2014 10:23:25 AM



## EVENT CALENDAR INTERFACE

The *Calendar* interface is for viewing special events (not event closures) that have been entered into the system. The purpose of the *Calendar* interface is to provide a repository of special events throughout the state to inform personnel requesting or accepting closures of potential events.

Dependent on the user's role, they can *Edit* and *Delete* events<sup>1</sup>. Also role dependent, is the ability to *Add* or *Delete* event attributes<sup>2</sup>. All required fields denoted by an asterisk (\*) should be filled out, as well as supplementary information when available. Examples of event users would add are festivals, professional athletic events, large-attendance conventions and others.

**LANE CLOSURE SYSTEM** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### Event Calendar

**Affected Region**  
ALL ▼

**Date Range (inclusive of from/to dates):**  
 Date Range From: 01/23/2015  
 Date Range To: 01/30/2015

**Order By**  
 BEGIN DATE ▼ Ascending ▼

Search Reset

**MANAGE EVENT CALENDAR AREA**

County: ADAMS ▼

[Add New Calendar Event](#)

[Add/Delete Events](#)

[Add/Delete Vs.](#)

[Add/Delete Locations](#)

[Add/Delete Event Coordinators](#)

[Add/Delete Security Coordinators](#)

[Add/Delete Law Enforcement Coordinators](#)

---

CSV ALL \* 9 Event Results Match Search Criteria

CSV | Edit | Delete | MakeLike

Event Calendar (4446)

<p><b>Affected Regions:</b> SW</p> <p>*Begin Date: 01/23/2015 07:00 PM</p> <p>*End Date: 01/23/2015 11:00 PM</p> <p>Event: <b>Badger Men's Hockey</b></p> <p>Location: <b>UW-Madison</b></p> <p>County: <b>DANE</b></p> <p>Vs: <b>Michigan</b></p>	<p>Attendance: 15,300 - Capacity</p> <p>Event Coord: <b>University of Wisconsin</b></p> <p>Security Coord: <b>UW-Police</b></p> <p>Law Enforcement Coord: <b>UW-Police</b></p> <p>Web Address: <b>uwbadgers.com</b></p> <p>Comments:</p>
--	--

1

2

## EMAIL INTERFACE


Users can sign up to receive daily or weekly e-mail reports by region or county from the *Email* interface. This interface should be used to manage a user's own e-mail reports and/or other (external) e-mail addresses to receive reports.

Daily e-mails are sent at 3:00 PM, provided a change has been made to the database (cancellations and additions constitute a change). Weekly e-mails are sent out every Friday at 3:00 PM for Saturday through the following Sunday's work.

Administrators have an additional control to manually send a daily e-mail report in the event a change was made after the daily report has been sent.



To add a new e-mail, select the *Add New* link<sup>1</sup>. An example of an e-mail preference is pictured below.







## PREFERENCES INTERFACE

The Preference Interface allows users to do the following:

*Edit Your Account Profile or Password*<sup>1</sup>: Here users can change their name, e-mail address, title, organization, and contact information.

*View Only Access of User Information*<sup>2</sup>: This interface lists all users (alphabetized by last name), displaying first name, last name, user ID, role, user type, region, and their acceptance authorization. Clicking a user's User ID, will result in a pop up that provides contact information.

*View Only Access of Priority Roadways*<sup>3</sup>: This interface lists all the priority roadways and corridors within those priority roadways.

**LANE CLOSURE SYSTEM** [Help](#) | [About](#) | [Contact](#) | [Exit WisLCS](#)

[Home](#) | [Request](#) | [Accept](#) | [Modify](#) | [Search](#) | [Reports](#) | [511 Local](#) | [Calendar](#) | [Email](#) | [Preferences](#) | [Admin](#)



### Preferences

- [Edit Your Account Profile or Password](#)
- [View Only Access Of User Information](#)
- [View Only Access Of Priority Roadways](#)

dotcmq Entered the WisLCS as SUPERVISOR / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)

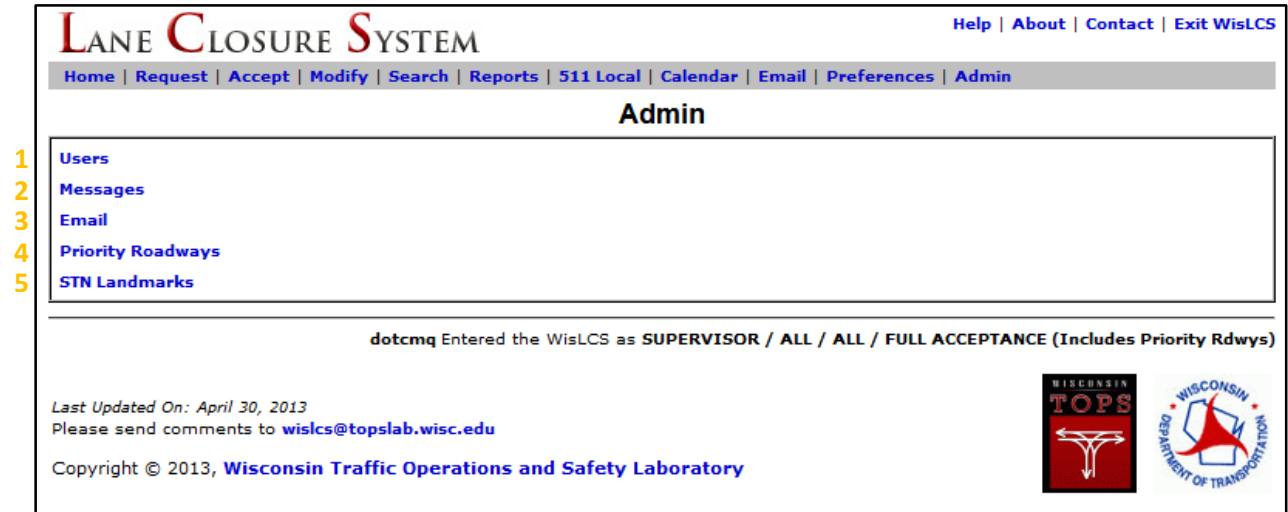
Last Updated On: April 30, 2013  
Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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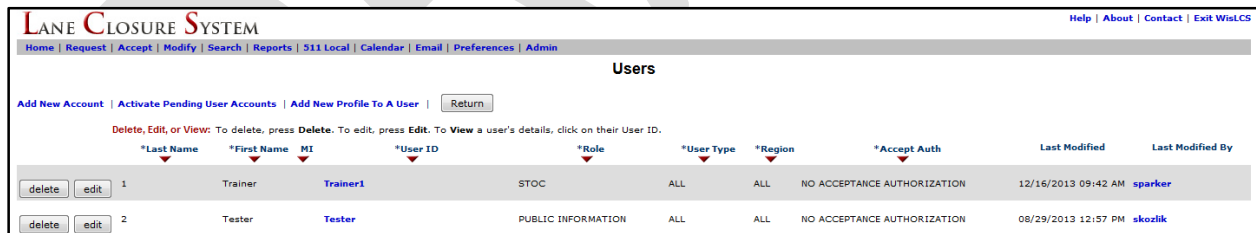
## ADMIN INTERFACE

The *Admin* interface has five links and is only available to those roles that have administrative authorization.



## USERS

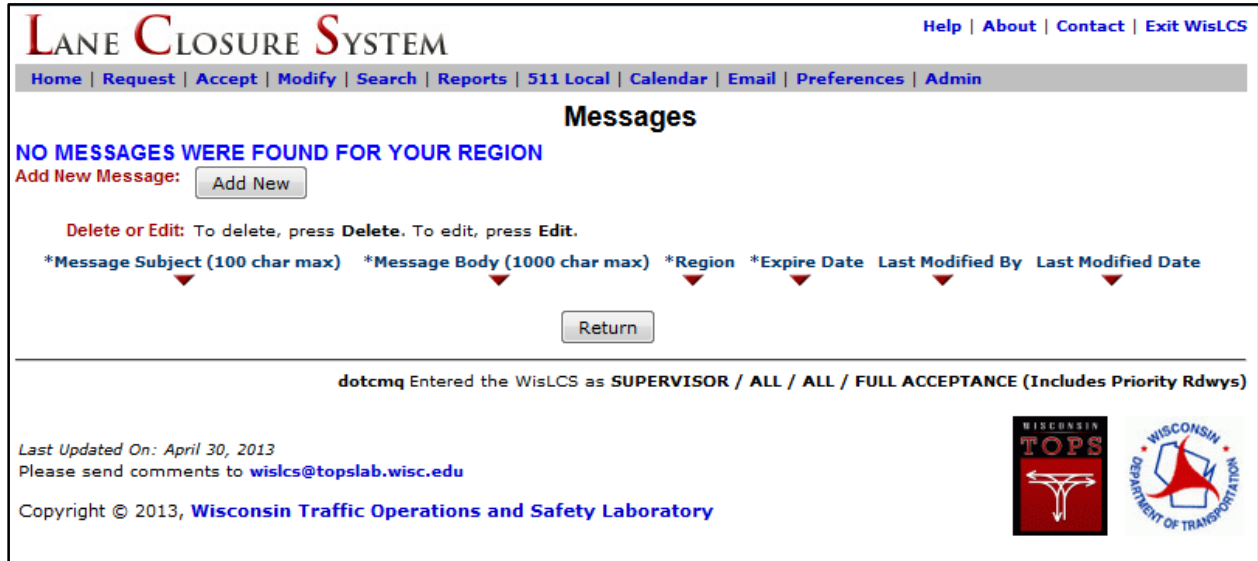
The *Users* link<sup>1</sup> allows a user to add, edit, or delete users including altering the role, type, region, and access authorization. This interface also allows for adding new LCS accounts, activating pending account requests, and adding new profiles to a user.



		*Last Name	*First Name	MI	*User ID	*Role	*User Type	*Region	*Accept Auth	Last Modified	Last Modified By
<input type="button" value="delete"/>	<input type="button" value="edit"/>	1	Trainer	Trainer1	STOC	ALL	ALL	NO ACCEPTANCE AUTHORIZATION	12/16/2013 09:42 AM	sparker	
<input type="button" value="delete"/>	<input type="button" value="edit"/>	2	Tester	Tester	PUBLIC INFORMATION	ALL	ALL	NO ACCEPTANCE AUTHORIZATION	08/29/2013 12:57 PM	skozlik	

## MESSAGES

The *Messages* link<sup>2</sup> allows a user to add, edit, or delete messages within the system.



**LANE CLOSURE SYSTEM** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### Messages

**NO MESSAGES WERE FOUND FOR YOUR REGION**

Add New Message:

**Delete or Edit:** To delete, press **Delete**. To edit, press **Edit**.



*Message Subject (100 char max)	*Message Body (1000 char max)	*Region	*Expire Date	Last Modified By	Last Modified Date
<input type="button" value="Return"/>					

---

dotcmq Entered the WisLCS as SUPERVISOR / ALL / ALL / FULL ACCEPTANCE (Includes Priority Rdwys)

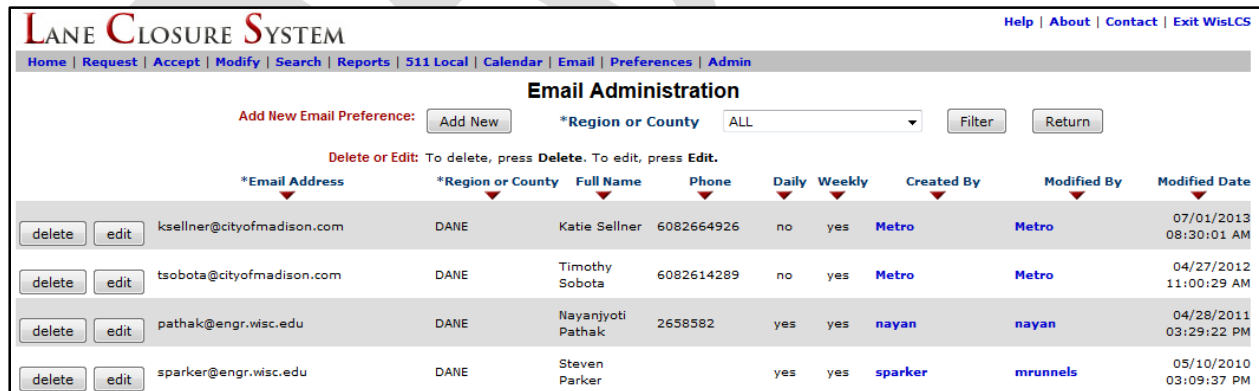
Last Updated On: April 30, 2013  
Please send comments to [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

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## E-MAIL

The *Email* link<sup>3</sup> is similar to the e-mail interface, but with access to all e-mail preference entries within the system. This is where users should add e-mail addresses of non-DOT personnel as all users can access and or change addresses here.



**LANE CLOSURE SYSTEM** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### Email Administration

Add New Email Preference:  \*Region or County: ALL

**Delete or Edit:** To delete, press **Delete**. To edit, press **Edit**.

*Email Address	*Region or County	Full Name	Phone	Daily	Weekly	Created By	Modified By	Modified Date
<input type="button" value="delete"/> <input type="button" value="edit"/> <a href="mailto:ksellner@cityofmadison.com">ksellner@cityofmadison.com</a>	DANE	Katie Sellner	6082664926	no	yes	Metro	Metro	07/01/2013 08:30:01 AM
<input type="button" value="delete"/> <input type="button" value="edit"/> <a href="mailto:tsobota@cityofmadison.com">tsobota@cityofmadison.com</a>	DANE	Timothy Sobota	6082614289	no	yes	Metro	Metro	04/27/2012 11:00:29 AM
<input type="button" value="delete"/> <input type="button" value="edit"/> <a href="mailto:pathak@enr.wisc.edu">pathak@enr.wisc.edu</a>	DANE	Nayanjyoti Pathak	2658582	yes	yes	nayan	nayan	04/28/2011 03:29:22 PM
<input type="button" value="delete"/> <input type="button" value="edit"/> <a href="mailto:sparker@enr.wisc.edu">sparker@enr.wisc.edu</a>	DANE	Steven Parker		yes	yes	sparker	mrunnels	05/10/2010 03:09:37 PM

## PRIORITY ROADWAYS

The *Priority Roadways* link<sup>4</sup> allows the user to delete or edit priority roadways, and corridors within those priority roadways, that have been entered into the system. Users can also add new priority roadways within this interface. *Priority Roadways* are generally Interstate, freeway, or expressway, which will require *Full Acceptance* authorization to accept a closure.

Add New Priority Roadway:		Priority Roadways								
Delete or Edit: To delete, press Delete. To edit, press Edit.		*Hwy	Begin Location	End Location	Comment	Created By	Created Date	Last Modified By	Last Modified Date	Valid
<input type="button" value="delete"/>	<input type="button" value="edit"/>	I-39 NB	ENTIRE ROADWAY	ENTIRE ROADWAY		skozlik	04/16/2009 09:55:58 am	skozlik	04/16/2009 09:55:58 am	Y
<input type="button" value="delete"/>	<input type="button" value="edit"/>	I-39 SB	ENTIRE ROADWAY	ENTIRE ROADWAY		skozlik	04/16/2009 09:56:07 am	skozlik	04/16/2009 09:56:07 am	Y

## STN LANDMARKS

The *STN Landmarks* link<sup>5</sup> allows users with specific STN admin access to *View, Edit, Delete, Add* landmarks. Landmarks are the lane closure begin/end points that users select from a dropdown menu when they enter a closure. If a certain landmark is missing, needs to be revised, or no longer exists, it can be changed from this interface.

**LANE CLOSURE SYSTEM** Help | About | Contact | Exit WisLCS

Home | Request | Accept | Modify | Search | Reports | 511 Local | Calendar | Email | Preferences | Admin

### STN Landmarks

\*County:  \*Hwy:

[Show Search Details](#)

NOTE: Changing the Map Mode will Re-Draw and Orient the Map | [Show 511 Project Overlay Legend](#)

| [View Mode](#) | [Edit Mode](#) | [Add Mode](#) | [Delete Mode](#)

#### View Existing Landmarks

**SELECTED Landmark Information (existing landmark)**  
 Landmark ID:  
 Latitude:  
 Longitude:  
 Landmark Description:  
 Priority Roadway:  
 Parent Landmark:

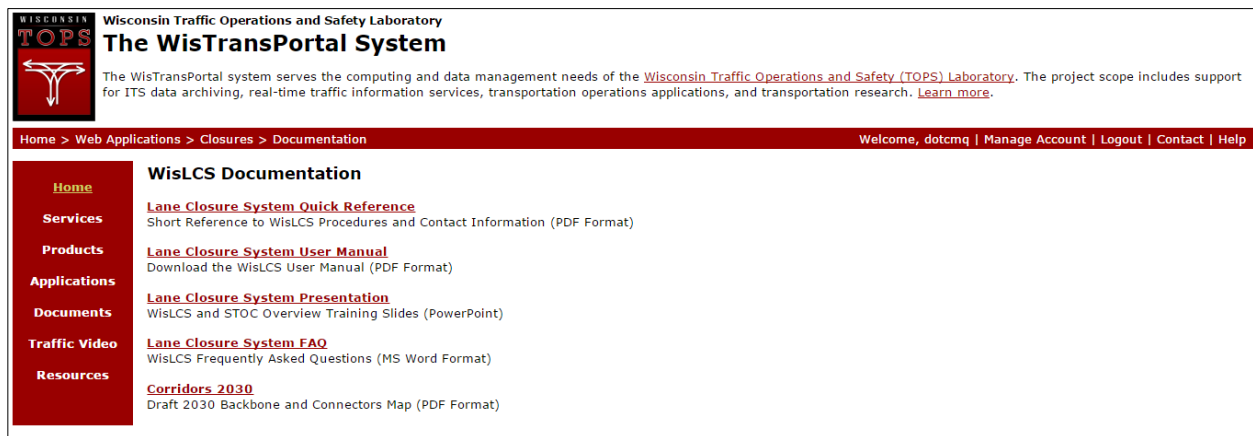
The map displays a vertical red line representing a landmark on Highway 21, located near Nekoosa, Wisconsin. The map includes various road markers, including I-94, I-39, and US-12, as well as geographical features like Black River State Forest and Nekoosa Lake.

## DOCUMENTATION

Various help tools are available at the link below to assist users with navigating the system. This link is available without logging into the LCS. Documents available include:

- User manual
- Quick reference guides
- Presentations
- Frequently asked questions

<http://transportal.cee.wisc.edu/closures/manual.html>



The screenshot shows the 'The WisTransPortal System' documentation page. The page header includes the Wisconsin Traffic Operations and Safety Laboratory (TOPS) logo and the title 'The WisTransPortal System'. A brief description states that the system serves the computing and data management needs of the Wisconsin Traffic Operations and Safety (TOPS) Laboratory. The page features a navigation menu on the left with categories like Home, Services, Products, Applications, Documents, Traffic Video, and Resources. The main content area is titled 'WisLCS Documentation' and lists several documents: 'Lane Closure System Quick Reference' (Short Reference to WisLCS Procedures and Contact Information), 'Lane Closure System User Manual' (Download the WisLCS User Manual), 'Lane Closure System Presentation' (WisLCS and STOC Overview Training Slides), 'Lane Closure System FAQ' (WisLCS Frequently Asked Questions), and 'Corridors 2030' (Draft 2030 Backbone and Connectors Map).

## HELP

Additional help tools are available via the HELP link within the LCS on the toolbar in the upper right of the screen.



The screenshot shows the 'LANE CLOSURE SYSTEM' toolbar. The toolbar includes a 'Help' link in the upper right corner and a series of navigation links: Home, Request, Accept, Modify, Search, Reports, 511 Local, Calendar, Email, Preferences, and Admin.

## CONTACTS

Contact information for the WisDOT regional work zone engineers and for the LCS system management is available at the CONTACT link within the LCS on the toolbar in the upper right of the screen (see above). Questions related to the LCS system may be sent to: [wislcs@topslab.wisc.edu](mailto:wislcs@topslab.wisc.edu)

## NOTIFICATIONS

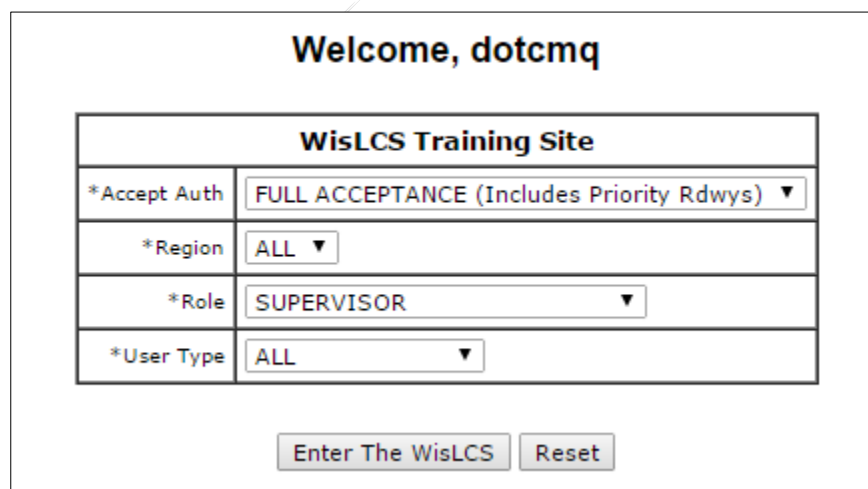
The LCS will send personalized, automated e-mails to users to notify the users of certain conditions. A summary of those e-mail notifications is below.

1. *Pending/Past Start-Date Notice:* E-mail sent to the primary and secondary contacts listed in the general section of the closure when the closure is less than two days or past the schedule start date and has not been accepted.
2. *Pending Date/Time E-mail:* E-mail sent to the requestor and acceptor of the closure once a pending date/time has been submitted.
3. *Long-Term Closure E-mail:* E-mail sent to the primary and secondary contacts listed in the general section of the closure when the long-term closure (greater than 14 days) is within two weeks of the end date and is required to be manually completed.
4. *Friday Long-Term Closure E-mail:* E-mail sent to the five regional work zone contacts on a weekly basis to flag closures that are past their end date.

## TRAINING SITE

The LCS has a Training Site available for users to learn, practice, and test closures. The Training Site is like a sandbox for users to play with closures. However, others may modify previously submitted closures by other users. The Training Site also allows users to enter the system with different authorization, regions, roles, and types as shown in the screenshot below.

<http://transportal.cee.wisc.edu/training/WisLCS/Logon.do>



The screenshot shows a web form titled "Welcome, dotcmq" and "WisLCS Training Site". It contains four rows of dropdown menus for user configuration:

WisLCS Training Site	
*Accept Auth	FULL ACCEPTANCE (Includes Priority Rdwys) ▼
*Region	ALL ▼
*Role	SUPERVISOR ▼
*User Type	ALL ▼

Below the form are two buttons: "Enter The WisLCS" and "Reset".